Please Note Location Change

Council Meeting
Tuesday, June 4, 2024
Windom Community Center
6:30 p.m.
<u>AGENDA</u>

Call to Order
Pledge of Allegiance

1. Consent Agenda
    - Minutes
        - Council Minutes –May 21, 2024
        - Telecom Commission- May 20, 2024
        - Community Center Commission – May 20, 2024
        - Planning Commission – May 22, 2024
        - Utility Commission – May 29, 2024
    - License Applications
        - Solicitation Permit – Southwestern Advantage – Kristaps Kaza
        - Amplification Permits
            - American Lutheran Church - Tegels Park Shelter House
                - July 21, 2024
                - August 18, 2024
                - September 8, 2024
    - Regular Bills

2. Department Heads

3. Public Hearing MnDOT – Proposed Final Layout Plan for Trunk Hwy 60

4. Airport - 2024 Airport Crack Seal Project - Resolution

5. First Reading Ordinance No. 199, 2nd Series – Short-Term Rental Properties

6. BoardmanClark Letter Of Engagement – Legal Services

7. Resolution Designating the 2024 Filing Period for the City Election

8. Personnel – Hiring Recommendations
    - Community Center/Arena – P/T Maintenance
    - Riverbend Liquor – P/T Liquor Store Clerk
    - Police Department – 2 Officers

9. Contractor Payments & Change Order
    - Generator Plant Construction – Wilcon Construction Services LLC – Pmt#7 - $735,836.75
    - Generator Plant Construction – Change Order #6 – Wilcon Construction Services - $-7,588.00
    - Generator Addition – Ziegler Companies – Pmt #1 - $3,121,767.00
    - Truck Garage – Wilcon Construction Services LLC – Final Pmt #10 - $74,047.75

10. New Business

11. Old Business

12. Council Comments

13. Adjourn

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

Preliminary

Regular Council Meeting
City Hall, Council Chamber
May 21, 2024
6:30 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Dominic Jones

2. Roll Call:

Council Present:	Mayor Dominic Jones, Dennis Esplan, Jenny Quade, James Nelson and Scott Benson
Council Absent:	Marv Grunig
City Staff Present:	Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jon Ketzenberg, Streets & Parks Superintendent; Kari Hanson, Library Director and Tiffany Lamb, EDA Director

3. Pledge of Allegiance

4. Consent Agenda:

Jones said the Temporary On-sale liquor license and Authorization to dispense liquor permit were requested to be removed from the agenda by the applicants.

Motion by Quade second by Nelson to remove the two liquor items from the Consent Agenda. Motion carried 4 – 0.

- Minutes
  - Council Minutes – May 7, 2024 – Board of Review & Regular Meeting
  - Joint Government Meeting – April 29, 2024
  - Parks & Recreation Commission – May 8, 2024
  - Housing & Redevelopment Authority – May 8, 2024
  - Economic Development Authority – May 13, 2024
  - Planning & Zoning Commission – May 14, 2024
  - Library Board – May 14, 2024
- License Applications
  - Amplification Permits
    - Windom Chamber of Commerce
      - Pedal Pull & Entertainment – 6/6/24 Courthouse Square
      - Mini Golf, Escape Room & Entertainment – 6/7/24 – Courthouse Square
      - Lions Club Cook-out, Band and Fireworks – 6/7/24 – Tegel's Park
      - Riverfest Celebration Events – 6/8/24 – Courthouse Square
      - Fireworks & Music – 6/8/24 – Tegel's Park
      - Family Fun Day – 6/9/24 – Island Park
- Regular Bills

Motion by Esplan second by Benson approving the Consent Agenda. Motion carried 4 – 0.

5. Department Heads:
Kari Hanson, Library Director, said that the summer reading program is running and they are having a kick-off with the Zoo Man visiting on June 7th at 1:00 pm at Highland. On May 28th they are hosting a visiting author, William Kent Kruger. He has written 20 books and has Minnesota roots. There will be bingo sheets for adults and children all summer long for a promotional event at the library.

6. Public Hearing – Residential Property Tax Abatement – 705 Plum Avenue:
Tiffany Lamb, EDA Director, said that an application for residential tax abatement had been made by the builders for a single-family home at 705 Plum Avenue. This is part of the Cottonwood County Housing Initiative. The estimated abatement from the City is $9,220 over five years. The tax abatement applies to the first $320,000 of value then is capped. The proposed home will have a value of over $400,000.

   Jones opened the public hearing at 6:41 pm and asked for comments from the public. No comments received at the hearing or submitted in writing. Jones closed the public hearing at 6:42 pm.

   Council Member Quade introduced the Resolution No. 2024-19, entitled "RESOLUTION APPROVING TAX ABATEMENT FOR CERTAIN PROPERTY PURSUANT TO MINNESOTA STATUTE 469.1813" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Quade, Esplan, Nelson and Benson. Nay: None. Absent: Grunig. Abstain: None. Resolution passed 4 – 0.

7. New Business:
None.

8. Old Business:
Jones reminded the public that MN DOT is holding an open house on June 4th from 4-6 pm at the Community Center to show the proposed traffic light replacement and three-lane striping project. He strongly encouraged the public to attend and provide their input to MN DOT. He asked the City Council to move the City Council's official public hearing to the Community Center so more people maybe accommodated and it would be more convenient for the public. He noted it would not be televised as normal since the equipment from City Hall is not movable, but thought that the meeting needs to be recorded.

   Quade agreed that it would be better for the public to have both the MN DOT open house and Council meeting afterwards at the Community Center.

   Benson also agreed and noted that MN DOT will be present for the Council meeting too.

   Jones said this is the time for public comment as that is their time to voice their opinion as there is not a vote, but Council needs the public's input for them to vote. There are two items, being the traffic light replacement, which he thinks is needed, and the re-striping proposal.

   Motion by Benson second by Nelson to move the June 4, 2024 City Council meeting from City Hall to the Windom Community Center. This is a regular meeting and will start at 6:30 pm.

9. Council Comments:
Benson said the rainy weather has made the grass grow, so he asked resident to mow their yards and help out neighbors if you can. He also asked that people do not blow grass into the street as it clogs storm drains and is a danger to bikers.

Quade noted that Riverfest is coming up and encouraged people to participate in the activities. This event also brings people to town so please mow yards and pick up junk so the community looks nice.

Nelson encouraged people to attend the June 4th MN DOT open house and voice their opinion.

Esplan said that public input is key for the MN DOT open house.

10. Adjournment:
Mayor Jones adjourned the meeting by unanimous consent at 6:55 p.m.

____
Dominic Jones, Mayor

Attest: ______________________________
Steve Nasby, City Administrator

TELECOMMUNICATIONS COMMISSION MEETING
City of Windom Council Chambers or City Hall May 20th, 2024

I. Call Meeting to Order. The meeting was called to order by Pres. Abraham at 6:02PM

II. Roll Call:

President:	Dirk Abraham	City Staff:	Steve Nasby *Arrived 6:40pm*
V President:	Josh Peterson	City Staff:	Jeff Dahna
Secretary:	*vacant*	Council Liaison:	Scott Benson *Absent*
Commissioner:	Jayesun Sherman	Council Liaison:	Dennis Esplan
Commissioner:	Tim Hiley *Absent*	Commissioner:	Jake Voth *Absent*

III. Approval of Minutes from February 26th, 2024 meeting.

Motion by commissioner Sherman, to approve minutes from the February 26th, 2024 meeting. Seconded by commissioner Peterson. Motion approved 3 to 0.

IV. Project Updates: Dahna updated commissioners on the various projects.
- Migrations –Staff is working on the North side of town Customer Serving Area (CSA) subscribers to E7-2. New subscribers are migrated if applicable. Migration is at 76% complete.
- County Road 13 – Techs have installed and spliced fiber optic cable for services.
- Next Generation 911 (NG911) System - NOC tech has completed SIP trunks and testing. Waiting on Southwest MN Broadband Services (SMBS) to complete their testing.

V. Manager's Report: Dahna reports:
Cable TV Headend – Maintaining as necessary.
- MN Dept Labor & Industry – Technical Systems Contractor License expires 7/31/2024.
- Diamond Sports Group, LLC received a second Chapter 11 bankruptcy court document.
- Local calling issues w/AT&T wireless subscribers from Windomnet &Lumen/CenturyLink phone lines.
- Working with our billing vendor and Southern Fibernet to finish up the plugin for the billing system API.
- NOC and City Network – hired an IT professional to assist NOC Tech with engineering and working on the necessary upgrades and changes to the core infrastructure elements.
- Install Tech out for a few days due to a non-work-related injury and will return with light duty restrictions.

VI. New Business: No Business to move on.
VII. Old Business: No Business to move on.
VIII. Commissioner's concerns and questions: Abraham discussed the Diamond Sports regional sports network chapter 11 regarding the Twins baseball.

IX. Set Next Telecom meeting: June 17th, 2024 at 6:00 pm at the City Council Chambers or City Hall.

X. Adjourn: Meeting adjourned by unanimous consent at 6:57 pm.

____
Dirk Abraham, Telecom Commission President

____
XXXX, Telecom Commission Secretary

Attest: ______________________________
Jeff Dahna, Telecom General Manager

Community Center Commission Minutes

Monday, May 20, 2024

1. Call to Order: President Linda Stuckenbroker called the meeting to order at 5:34 p.m.

2. Present:

President:	Linda Stuckenbroker
CC Director:	Tim Snyder
Commission Members:	Mitch Voehl - Absent
	Lenny Thiner
	Jan Duscher
	Al Baloun - Absent
Commission Liaisons:	Scott Benson - Absent
	Jim Nelson -
City Administrator:	Steve Nasby – Absent

3. Approval of Minutes: **Minutes from April meeting reviewed and approved. Motion made by Jan Duscher; seconded by Lenny Thiner.** Approved 5-0.

4. Director Report:
   Personnel
   a. Two hired for on-call ; interview J. Lucht for part time shared position
   b. April increase in revenue from previous month.

5. Old Business:

1.Overflow parking area: Director will contact D. Harley for a quote on crushed concrete.

a. Voss does not want to sell any of their gravel.

b. Gopher one will be called to mark utility lines in overflow parking area.

c. Currently, overflow-parking area is not being used.

2. Schwalbach's has completed installation of HVAC units; has completed diagnostic check of units and thermostats

3. Floor Scrubber update:

Director has received a quote from New Tech for $5750.00 for a new floor scrubber. This is a $ 4000.00 less than board has previously approved for the purchase of a new floor scrubber. Current floor scrubber is 15+ years old and efficiency is lacking; suction for water minimal charging batteries due for replacement, 6 of them. Holds a charge for only 2 hours, should be eight.

6. New Business:

   a. Accepted quote and recommended director begin purchase request using Building reserve Fund to cover cost of floor scrubber from New Tech of Worthington, MN for $5750.00.
   b. Received quote from Event Stable for replacing 10 – Round tables and cart, and 10 8ft rectangle tables. Round tables at a cost of $1,983.00. Rectangle table's quote is for replacing 20 tables at $3,037.38. Quote was only good thru May 2nd, 2024. Director will acquire new quote for 10 8" rectangle and 10 round tables with a cart rack for the round tables. Funds for purchase will be from the Building reserve fund. This is a Capitol Improvement plan item scheduled for 2024.
   c. Updated language of contract to make closure policy statement more clearly defined. Policy reflects our severe weather closure; reflected by Windom Schools 2 hr late, Community center will open 2 hrs. late. If school is closed or will close early, Community Center will be closed or will close early; Community Center will be closed as well. Contract holder will be entitled to reschedule event or refund of money. Safety and liability main concerns of board.

7. Website update
   a. Training will be held May 23 with Beim Consulting on how to update our web page thru the city website. Beim Consulting will be retiring from consulting with the City this summer. Director and Tera Crowell will go thru training for updating Community Center website. Discussion was held concerning Virtual Tour, which is on website. Board decided against Virtual tour due to cost: $250.00 per quarter. Board would like to see pictures of rooms added to website as well as package prices offered for weddings, business and birthday parties.

7. Commissioners Comments:

None

Motion by Lenny Thiner, seconded by Jan Duscher, to adjourn meeting at 6:34 p.m. Motion approved 5-0

Next Meeting: June 10th, 2024

CITY OF WINDOM
PLANNING COMMISSION
SPECIAL MEETING
MINUTES
MAY 22, 2024

1. Call to Order: The meeting was called to order by Chairman Mattson at 7:04 p.m.

2. Roll Call & Guest Introductions:

   Planning Commission: Jared Baloun, Lorri Cole, Carol Hartman, Brett Mattson, and Matt Miller.
   Absent: Ben Byam, Brandon Pletcher, and Tom Tegels.

   Also Present: B&Z Staff: Zoning Admin. Todd Severson and Admin. Asst. Mary Hensen.

3. Agenda Addition: Chairman Mattson requested an amendment to the agenda to add the Oath of Office for Lorri Cole.

   Motion by Commissioner Baloun, seconded by Commissioner Hartman, to add an agenda item of the Oath of Office for Lorri Cole. Motion carried 4-0. Commissioner Cole abstained.

4. Oath of Office – Lorri Cole: Returning Commissioner Cole took the oath of office. Chairman Mattson thanked her for agreeing to serve again as a Planning Commissioner.

5. Proposed Code Updates: At the May 14, 2024, Meeting, the Commissioners requested additions to the proposed new section on short-term rental properties. A copy of the proposed language for these additions was included in the packet for the meeting. Chairman Mattson reviewed the proposed additions. For reference purposes, a copy of the definition of "travel trailer", as set forth in Chapter 152, was also included in the packet. Admin. Asst. Hensen advised that City Attorney Ron Schramel has reviewed and approved the proposed revisions. After a brief discussion, the following action was taken.

   Motion by Commissioner Hartman, seconded by Commissioner Miller, to approve proposed Ordinance No. 199, 2nd Series, as revised, and to recommend that the City Council hold the required two readings and approve this proposed ordinance. Motion carried 5-0.

6. Other Business/Reports: None.

7. Unfinished Business: None.

8. New Business: Admin. Asst. Hensen advised that there may be a variance application regarding a side yard setback for a garage addition coming before the Planning Commission at a future meeting.

9. Planning Commission Comments, Concerns, Suggestions: None.

10. Adjourn: The meeting was adjourned by unanimous consent at 7:14 p.m.

Attest: ______________________________ ______________________________

Todd Severson, Zoning Administrator Brett Mattson, Chairman

UTILITY COMMISSION MINUTES
Council Chambers
May 29, 2024

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach (Left at 10:45 AM)
Members Present: Tom Riordan and Glen Francis
Member Absent: None
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Steve Nasby, City Administrator and Leesa Arndt, Utility Billing/Analyst

APPROVE MINUTES

Motion by Riordan second by Francis to approve April 24, 2024 Minutes. Motion carried 3 – 0.

ELECTRIC ITEMS

Truck Shed Addition – Final Pay Request

Sykora explained that the final punch list complete and all needed paperwork has been received. Engineering is recommending payment.

Motion by Riordan second by Francis to approve the Final Pay Request in the amount of $74,047.75 for the Truck Shed Addition Project. Motion carried 3 – 0.

Generation Plant Proposal Request #6

Sykora said this Proposal Request is for placement of regular steel with insulation patched in for areas between the existing generation building with new construction. The pre-insulated panels were improperly aligning. The solution saves $7,588 in costs.

Motion by Francis second by Riordan to approve Proposal Request #6 for the savings amount of $7,588 for the Generation Plant Project. Motion carried 3 – 0.

Generation Plant Project Update

Sykora reviewed the progress on the Generation Plant. Items being worked on are outside steel, liner steel, electrical, conduit placement, along with radiator and exhaust fans being placed on the roof. He added that they will be core drilling a wall for fuel lines and controls. The contractor will be repositioning the crane over the lift shaft to center it properly. Sykora is expecting roofers to return in the next week to cap the turbine exhaust.

Generation Plant Pay Request #7

Sykora said the pay request covers work discussed above.

Motion by Riordan second by Francis to approve Pay Request #7 in the amount of $735,836.75 for the Generation Plant Project. Motion carried 3 – 0.

Ziegler Generator Contract
Sykora stated that the two generators have been received and are placed at the generation plant. Everything that CAT provides for the generators is on-site. The remaining 10% payment will be requested after start-up and catalytic convertor assembly. DGR is recommending payment of the submitted invoice.

Motion by Francis second by Riordan to approve the submitted invoice for Ziegler Inc. in the amount of $3,121,767 for the new CAT Generators. Motion carried 3 – 0.

Boardman Clark – Engagement of Legal Service
Nasby stated that Boardman Clark is the legal council for CMPAS. He is recommending approval of the Legal Service Agreement in reference to the potential data mining customer interested in placing a facility in Windom. The expertise of work required for this agreement is outside the general practice areas handled locally. Boardman Clark will help facilitate needed agreements between the prospective customer and the city. The prospective customer will be paying an upfront infrastructure cost, to be reimbursed in monthly increments on their monthly billing statement. Specific load factor requirements will be in place whether or not the facility is operating.

The commission discussed where the facility is going to be placed. Nasby answered that they are still exploring options with the company. They are seeking an area with expansion capabilities.

Motion by Riordan second by Francis to approve the Engagement of Legal Service with the City of Windom and Boardman Clark. Motion carried 3 – 0.

SEH – Pre-placement Sound Study
Nasby explained that SEH will administer a noise pre-placement assessment for the City of Windom once more promising locations for the proposed bit-coin facility are chosen. SEH will gather data from communities with similar facilities, the National Government Database, and collect noise levels from the selected location at various times throughout the day and evening hours. The assessment then will be compared to noise rules/regulations from the Minnesota State Noise Standards.

Motion by Riordan second by Francis to approve Noise Assessment agreement with SEH Engineering. Motion carried 3 – 0.

Other Electric Items
Sykora said staff has been working on providing service to the new Cottonwood County Public Works Facility.

WATER/WASTEWATER ITEMS

MN Department of Health – Wellhead Protection
Anderson requested the commission go forward with RFPs for engineering in anticipation of the updated Wellhead Protection Plan. Anderson stated that the firm would be updating the current information and assessing usage based on the changes in SIU customers. Staff will accept proposals through June 21st in order to present at the June Utility Commission meeting. Anderson added the representative from the MN Department of Health reviewed needed tasks

for completion that were discussed during the 2015 Wellhead Protection Agreement. Staff will review and work on accomplishing these items.

Motion by Francis second by Riordan to call for engineering bids for the 2025 Updated Wellhead Protection Program. Motion carried 3 – 0.

Schwalbach left the meeting at 10:45 AM.

2023 Consumer Confidence Report

Anderson briefly reviewed the report and noted the minimal changes of testing for lead/copper. He added that they had a THM test that came back high at one point, but the average levels are within range.

Other Water/Wastewater Items

Nasby asked about the progress of the lead service line inventory. Anderson answered that he is awaiting the known scanned information from the engineers and will work with staff on identifying additional service line types.

REGULAR BILLS

Motion by Francis second by Riordan to approve the Regular bills. Motion carried 2 – 0.

OLD BUSINESS

None.

NEW BUSINESS

Arndt asked the commission for direction on placing a billing insert for a county non-profit organization. Commission consensus was to only allow inserts that have a city entity involved with the event/group.

The next regular meeting was set for June 26 at 10:00 AM in the City Council Chambers.

ADJOURN

Riordan adjourned the meeting at 11:05 AM.

____

Mike Schwalbach, Chairperson

Attest: ________________________

Steve Nasby, City Administrator

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
RE: City Code, TITLE XI BUSINESS REGULATIONS, CHAPTER 114

First Name

Kristaps

Middle name

–

Last Name

Kaza

Date of Birth

Federal ID # - FEIN # or SSN #

MN ID#

Driver's License Number

State of Issue

Minnesota

Solicitor's Address

20536 Dodd Blvd
Lakeville, Minnesota 55044
United States
Map It

Phone

(763) 843-9159

Email

kristaps.kazha@gmail.com

Name of Business/Organization

Independent Contractor of Southwestern Advantage

Contractor's License

308756680

Address of Business/Organization

2451 Atrium Way
Nashville, Tennessee 37214

Referred to the Police Chief on 5/30/24
Recommendation: Approved X **Disapproved** ____. **If disapproved give reason:** ____________

05/31/2024
Date

Scott [signature]
Police Chief

Approved by the City Council on ______________________, **20**____.

United States
Map It

Business/Organization Phone

(888) 602-7867

Purpose of Solicitation

It's a 160years old internship for college students in summer. For me it's opportunity to develop good ethical sales principles, learn marketing & communication skills and also save some money for my coellege back in Europe.
I will be helping families of Windom by providing great educational resouces that cover everything from little ones like colors, words, numbers, shapes all the way up to highschool seniors even with ACT/SAT preps.

If door to door solicitation, indicate area to be solicited

Residential District

If transient merchant, state location from which merchandise will be sold:

2451 Atrium Way, Nashville, TN, 37214.

Informed Consent Form

- I have downloaded the above informed consent form and will fax it to the City of Windom or call 507-831-6129 for other options.

Acknowledgement

- I acknowledge and accept that a convenience fee will be added to the license/application fee made via this online form.

Home > Search

Showing: **1** results for **Southwestern Advantage** near USA

Southwestern Advantage

ACCREDITED BUSINESS

Publishers Book, Product Sales, Education ...

BBB Rating: A+   Service Area

(888) 602-7867

2451 Atrium Way
Nashville, TN 37214

Get a Quote

Related Categories

- Publishers Book
- Electronic Educational Kits
- Educational Supplies
- Education
- Sales
- Publishers
- Door-to-Door Sales
- Sales Organization
- Sales Presentation
- Sales Training

Accreditation and Ratings Overview

City of Windom
Windom, Minnesota

Permit Application

For Use of Amplification Equipment in Public

State of Minnesota)
ss
County of Cottonwood)

To the City Council of the City of Windom in said County and State:

The undersigned hereby applies for a permit to allow the use of amplifying equipment in the City of Windom in said County and State in accordance with the information given below and City of Windom Code 90 Nuisances, Health and Safety - Excessive Noise :

Date of Event July 21, 2024

Location Lion's Pavilion - Tegel's Park

Hours 8:15 - 10:30

Type of Event Outdoor Worship Service

Application made this ____ day of May, 2024.

License Fee - None $0.00

Recommends

☑ Approval ☐ Denial

Street/Park Superintendent

Recommends

☑ Approval ☐ Denial

Police Chief

American Lutheran Church
Name of Individual/Organization

Jane L. Cartwright Worship + Music Coordinator
Signature

906 Prospect Ave / PO Box 188
Street Address

Windom, MN 56101
City State

507-831-1794 (ALC)
Telephone Number 507-830-0299 (Jane)

Application ☐ APPROVED ☐ DISAPPROVED this ____ day of ______________, 20____.

City Council

City of Windom
Windom, Minnesota

Permit Application

For Use of Amplification Equipment in Public

State of Minnesota)
SS
County of Cottonwood)

To the City Council of the City of Windom in said County and State:

The undersigned hereby applies for a permit to allow the use of amplifying equipment in the City of Windom in said County and State in accordance with the information given below and City of Windom Code 90 Nuisances, Health and Safety - Excessive Noise :

Date of Event August 18, 2024

Location Lion's Pavilion, Tegel's Park

Hours 8:15 - 10:30

Type of Event Outdoor Worship Service

Application made this ____ day of May, 2024

License Fee - None $0.00

Recommends

☒ Approval ☐ Denial

Street/Park Superintendent

Recommends

☒ Approval ☐ Denial

Police Chief

American Lutheran Church
Name of Individual/Organization

Jane L. Cartwright Worship & Music Coordinator
Signature

906 Prospect Ave / PO Box 188
Street Address

Windom, MN 56101
City State

507-831-1794 (ALC)
Telephone Number 507-830-0299 (Jane)

Application ☐ APPROVED ☐ DISAPPROVED this ____ day of ______________, 20____.

City Council

City of Windom
Windom, Minnesota

Permit Application

For Use of Amplification Equipment in Public

State of Minnesota)
ss
County of Cottonwood)

To the City Council of the City of Windom in said County and State:

The undersigned hereby applies for a permit to allow the use of amplifying equipment in the City of Windom in said County and State in accordance with the information given below and City of Windom Code 90 Nuisances, Health and Safety - Excessive Noise :

Date of Event Sept 8, 2024

Location Lion's Pavilion - Tegel's Park

Hours 8:00 - Noon Lion's Pancake / Rally Day

Type of Event Outdoor Worship Service

Application made this ____ day of May, 2024.

American Lutheran Church
Name of Individual/Organization

Jane L. Cartwright Worship & Music Coordinator
Signature

906 Prospect Ave / PO Box 188
Street Address

Windom, MN 56101
City State

507-831-1794 (ALC)
Telephone Number 507-830-0299 (Jane)

License Fee - None $0.00

Recommends

☒ Approval ☐ Denial

Street/Park Superintendent

Recommends

☒ Approval ☐ Denial

Police Chief

Application ☐ APPROVED ☐ DISAPPROVED this ____ day of ______________, 20____.

City Council

Expense Approval Report
By Fund

Windom, MN

CITY OF WINDOM

Payment Dates 5/18/2024 - 6/1/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
CINDI STEGEMANN	10796-2	05/21/2024	CREDIT REFUND	100-20191	62.68
ANA MEDINA	44334-5	05/21/2024	CREDIT REFUND	100-20191	105.72
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	100-20202	93.13
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	100-20202	56.30
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	100-20202	5,889.00
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	100-20202	17,369.23
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	100-20202	130.04
					23,706.10
Activity: 41110 - Mayor & Council					
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	INSERTS	100-41110-200	310.20
COALITION OF GREATER MN C	10156	05/21/2024	CGMC 2024 LEGISLATIVE ACTI	100-41110-308	35.00
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	100-41110-350	109.00
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	100-41110-350	119.50
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	100-41110-350	245.25
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	100-41110-350	490.50
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	100-41110-350	245.25
CONVENT. & VISITOR BUREAU	MAY 2024	05/23/2024	LODGING TAX/AMERICANN	100-41110-491	3,573.95
CONVENT. & VISITOR BUREAU	MAY 2024	05/23/2024	LODGING TAX/RED CARPET	100-41110-491	314.22
			Activity 41110 - Mayor & Council Total:		**5,442.87**
Activity: 41310 - Administration					
INDOFF, INC	3726375	05/20/2024	CITY OFFICE/SUPPLIES	100-41310-200	87.28
INDOFF, INC	3726376	05/20/2024	CITY OFFICE/SUPPLIES	100-41310-200	94.79
INDOFF, INC	3727088	05/21/2024	CITY OFFICE/SUPPLIES	100-41310-200	17.50
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	INSERTS	100-41310-200	6.00
			Activity 41310 - Administration Total:		**205.57**
Activity: 41910 - Building & Zoning					
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	100-41910-350	117.00
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	100-41910-350	234.00
			Activity 41910 - Building & Zoning Total:		**351.00**
Activity: 41940 - City Hall					
HOMETOWN SANITATION SER	0000561309	05/20/2024	CITY HALL/REFUSE DISPOSAL	100-41940-384	114.99
			Activity 41940 - City Hall Total:		**114.99**
Activity: 42120 - Crime Control					
INDOFF, INC	3728324	05/28/2024	POLICE/SUPPLIES	100-42120-200	64.90
ALPHA WIRELESS - MANKATO	25217	05/08/2024	POLICE/RADIO UNITS	100-42120-323	108.00
LEASE FINANCE PARTNERS	3250 05-20-24	05/28/2024	POLICE/DATA PROCESSING	100-42120-326	398.00
PAUL MARSH	31193	05/21/2024	POLICE/UNIT 22-2	100-42120-405	1,114.53
COTTONWOOD CO AUD/TREA	JUNE 2024	05/23/2024	RENT	100-42120-412	2,050.00
FLEET SERVICES DIVISION	2024100001	05/21/2024	POLICE/VEHICLE LEASE	100-42120-419	835.92
			Activity 42120 - Crime Control Total:		**4,571.35**
Activity: 42220 - Fire Fighting					
INDOFF, INC	3726779	05/21/2024	FIRE/SUPPLIES	100-42220-200	64.90
HOMETOWN SANITATION SER	0000561355	05/20/2024	FIRE/REFUSE DISPOSAL	100-42220-384	46.00
			Activity 42220 - Fire Fighting Total:		**110.90**
Activity: 43100 - Streets					
COUNTRY PRIDE SERVICE	9032553	05/21/2024	STREET/MAINTENANCE MATE	100-43100-224	30.00
COUNTRY PRIDE SERVICE	9032751	05/28/2024	STREET/STREET MAINTENANC	100-43100-224	30.00
HOMETOWN SANITATION SER	0000561310	05/20/2024	STREET/REFUSE DISPOSAL	100-43100-384	116.99
COTTONWOOD CO SOLID WA	2461146	05/29/2024	STREET/MATTRESS/BOXSPRIN	100-43100-406	35.10
			Activity 43100 - Streets Total:		**212.09**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 45120 - Recreation					
ELITE MECHANICAL SYSTEMS	15872	05/28/2024	PARKS/OPERATING SUPPLIES	100-45120-217	235.00
AMAZON CAPITAL SERVICES, I	1Q63-RPLG-MFHX	05/14/2024	REC/OPERATING SUPPLIES	100-45120-217	19.98
				Activity 45120 - Recreation Total:	**254.98**
Activity: 45202 - Park Areas					
HOMETOWN SANITATION SER	0000561311	05/20/2024	SQUARE/REFUSE DISPOSAL	100-45202-384	67.99
HOMETOWN SANITATION SER	0000561323	05/20/2024	ISLAND PARK/REFUSE DISPOS	100-45202-384	121.96
HOMETOWN SANITATION SER	0000561324	05/20/2024	TEGELS/REFUSE DISPOSAL	100-45202-384	119.98
HOMETOWN SANITATION SER	0000561325	05/20/2024	WRA/REFUSE DISPOSAL	100-45202-384	163.41
HOMETOWN SANITATION SER	0000561338	05/20/2024	MAYFLOWER/REFUSE DISPOS	100-45202-384	47.98
HOMETOWN SANITATION SER	0000561361	05/20/2024	ABBY/REFUSE DISPOSAL	100-45202-384	22.99
HOMETOWN SANITATION SER	000561326	05/20/2024	KASTLE K/REFUSE DISPOSAL	100-45202-384	103.97
				Activity 45202 - Park Areas Total:	**648.28**
				Fund 100 - GENERAL Total:	**35,618.13**
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
SOUTHWEST MN BROADBAN	05-15-2024	05/17/2024	TELEPHONE	225-45127-321	33.35
				Activity 45127 - Airport Total:	**33.35**
				Fund 225 - AIRPORT Total:	**33.35**
Fund: 235 - AMBULANCE					
Activity: 42153 - Ambulance					
INDOFF, INC	3726779	05/21/2024	AMBO/SUPPLIES	235-42153-200	64.90
HOMETOWN SANITATION SER	0000561355	05/20/2024	AMBO/REFUSE DISPOSAL	235-42153-217	45.99
LINDE GAS & EQUIPMENT INC	42662597	05/14/2024	AMBO/OTHER MERCHANDISE	235-42153-261	649.50
WINDOM AREA HEALTH	734-0024-05-2024-01	05/21/2024	AMBO/MEDICATION	235-42153-261	89.70
WINDOM AREA HEALTH	734-0024-04-2024-01	05/21/2024	AMBO/NURSING	235-42153-312	3,507.32
EXPERT BILLING LLC	12410	05/21/2024	AMBO/DATA PROCESSING	235-42153-326	2,436.00
KRISTEN PORATH	3-15-24 - 5-22-24	05/29/2024	AMBO/MEALS	235-42153-334	228.15
ROB VISKER	5-18-24	05/29/2024	AMBO/MEALS	235-42153-334	20.66
JENNA VACHUSKA	5-25-24	05/29/2024	AMBO/MEALS	235-42153-334	44.97
				Activity 42153 - Ambulance Total:	**7,087.19**
				Fund 235 - AMBULANCE Total:	**7,087.19**
Fund: 250 - EDA GENERAL					
Activity: 46520 - EDA					
STEVE NASBY	5-17-2024	05/21/2024	CVN/TRAVEL	250-46520-331	171.52
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	250-46520-350	234.00
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	250-46520-350	178.50
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	250-46520-350	117.00
FEDERATED RURAL ELECTRIC	112954 04-30-24	05/28/2024	EDA/ELECTRIC UTILITY	250-46520-381	32.89
				Activity 46520 - EDA Total:	**733.91**
				Fund 250 - EDA GENERAL Total:	**733.91**
Fund: 255 - EDA GENERAL RLF					
PRUDENCE LODGE # 97	05-28-24	05/29/2024	EDA COMMERCIAL REHAB LO	255-12900	10,000.00
					10,000.00
				Fund 255 - EDA GENERAL RLF Total:	**10,000.00**
Fund: 309 - 2025 STREET PROJECT					
Activity: 41000 - General Government					
DGR ENGINEERING	00267790	05/21/2024	STREET/2025 ST IMPROVEME	309-41000-303	1,127.20
				Activity 41000 - General Government Total:	**1,127.20**
				Fund 309 - 2025 STREET PROJECT Total:	**1,127.20**
Fund: 601 - WATER					
Activity: 49400 - Water					
HAWKINS, INC	6759655	05/23/2024	WATER/CHEMICALS	601-49400-216	6,663.10
MN VALLEY TESTING	1251832	05/21/2024	WATER/LAB TESTING	601-49400-310	77.50
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	POSTAGE	601-49400-322	257.33
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	601-49400-326	517.50

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	601-49400-326	866.63
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	PROCESSING	601-49400-326	160.32
INNOVATIVE SYSTEMS LLC	INV-18015	05/21/2024	DATA PROCESSING	601-49400-326	958.33
FEDERATED RURAL ELECTRIC	112843 04-30-24	05/28/2024	WATER/ELECTRIC UTILITY	601-49400-381	51.50
HOMETOWN SANITATION SER	0000561313	05/20/2024	WATER/REFUSE DISPOSAL	601-49400-386	119.98
AMAZON CAPITAL SERVICES, I	1HFT-H6DN-CMQH	05/28/2024	WATER/MAINTENANCE - OFFI	601-49400-404	311.20
SCOTT VEENKER	30580	05/13/2024	WATER/8TH AVE& RIVER RD S	601-49400-408	1,383.14
ENVIRONMENTAL SYSTEMS R	94718295	05/22/2024	WATER/MAINTENANCE - DIST	601-49400-408	623.50
				Activity 49400 - Water Total:	**11,990.03**
				Fund 601 - WATER Total:	**11,990.03**
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
ERA - ENVIRONMENTAL RESO	00169324	05/13/2024	SEWER/LAB TESTING	602-49450-310	394.18
MN VALLEY TESTING	1249330	05/13/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1249364	05/13/2024	SEWER/LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1249907	05/13/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1250361	05/13/2024	SEWER/LAB TESTING	602-49450-310	141.60
MN VALLEY TESTING	1250691	05/13/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1250921	05/13/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1251364	05/13/2024	SEWER/LAB TESTING	602-49450-310	126.00
MN VALLEY TESTING	1251521	05/13/2024	SEWER/LAB TESTING	602-49450-310	266.80
MN VALLEY TESTING	1252102	05/21/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1252155	05/21/2024	SEWER/LAB TESTING	602-49450-310	247.20
MN VALLEY TESTING	1252393	05/21/2024	SEWER/LAB TESTING	602-49450-310	126.00
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	POSTAGE	602-49450-322	257.31
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	602-49450-326	866.63
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	PROCESSING	602-49450-326	160.32
INNOVATIVE SYSTEMS LLC	INV-18015	05/21/2024	DATA PROCESSING	602-49450-326	958.33
PLUNKETT'S PEST CONTROL	8552534	05/21/2024	SEWER/MAINTENANCE - OFFI	602-49450-404	164.39
ENVIRONMENTAL SYSTEMS R	94718295	05/22/2024	SEWER/MAINTENANCE - DIST	602-49450-408	623.50
				Activity 49450 - Sewer Total:	**6,021.76**
				Fund 602 - SEWER Total:	**6,021.76**
Fund: 604 - ELECTRIC					
DAKOTA SUPPLY GROUP	S103710455.001	05/21/2024	EL/INVENTORY	604-14200	345.00
ELECTRIC FUND	# 900	05/21/2024	EL/EAST HILL PROJECT 2024	604-16300	1,601.44
ELECTRIC FUND	# 901	05/21/2024	EL/EAST HILL PROJECT 2024	604-16300	57.59
ELECTRIC FUND	# 902	05/21/2024	EL/EAST HILL PROJECT 2024	604-16300	528.84
RD OFFUTT COMPANY	E0366204	05/22/2024	EL/VERMEER EQUIP	604-16400	51,179.57
AMAZON CAPITAL SERVICES, I	1QJG-KGPN-HL19	05/21/2024	EL/PARTS FOR MOTOR VEHICL	604-16440	4,457.59
DODGE OF BURNSVILLE, INC	N88609	05/22/2024	EL/NEW ELECTRIC TRUCK	604-16440	51,248.00
AMERICAN ENGINEERING TES	INV-189882	05/14/2024	EL/GENERATION BLDG	604-16480	2,938.50
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	604-20202	22.77
PARKER PENDERGAST	17965-1	05/21/2024	DEPOSIT REFUND	604-22000	300.00
JAVIER V ORACIO JR	19757-3	05/21/2024	DEPOSIT REFUND	604-22000	300.00
VALENTIN GAMA	5-15-24	05/21/2024	DEPOSIT REFUND	604-22000	300.00
CARMEN CRUZ	7424-6	05/21/2024	DEPOSIT REFUND	604-22000	300.00
					113,579.30
Activity: 49550 - Electric					
AMAZON CAPITAL SERVICES, I	1WL9-4KQF-KC7Q	05/21/2024	EL/SUPPLIES	604-49550-200	16.88
AMAZON CAPITAL SERVICES, I	1GYJ-7JCK-6VXJ	05/28/2024	EL/OPERATING SUPPLIES	604-49550-217	268.19
DEPARTMENT OF ENERGY	BFPB000800424	05/08/2024	EL/MERCHANDISE FOR RESAL	604-49550-263	71,915.77
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	POSTAGE	604-49550-322	257.33
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	604-49550-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	PROCESSING	604-49550-326	160.32
INNOVATIVE SYSTEMS LLC	INV-18015	05/21/2024	DATA PROCESSING	604-49550-326	1,916.67
HOMETOWN SANITATION SER	0000561314	05/20/2024	EL/REFUSE DISPOSAL	604-49550-384	117.98
ELECTRIC FUND	# 903	05/21/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	1,432.07

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	# 904	05/21/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	111.97
FS3 INC	87675	05/21/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	306.33
WESCO DISTRIBUTION, INC	378413	05/21/2024	EL/MAINTENANCE - GENERAT	604-49550-410	174.48
WESCO DISTRIBUTION, INC	378414	05/21/2024	EL/MAINTENANCE - GENERAT	604-49550-410	648.48
WESCO DISTRIBUTION, INC	378741	05/21/2024	EL/MAINTENANCE - GENERAT	604-49550-410	13,379.60
WINDOM AREA HEALTH	5-23-24	05/28/2024	EL/CONSERVATION - ENERGY	604-49550-450	11,458.53
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	604-49550-460	312.63
				Activity 49550 - Electric Total:	**105,245.49**
				Fund 604 - ELECTRIC Total:	**218,824.79**
Fund: 609 - LIQUOR STORE					
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	609-20202	11,277.69
					11,277.69
Activity: 49751 - Liquor Store					
INDOFF, INC	3726766	05/21/2024	LIQUOR S/SUPPLIES	609-49751-200	33.99
AH HERMEL COMPANY	1020732/1020732	05/21/2024	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	111.00
O'MALLEY'S STORAGE AND RE	3627	05/28/2024	LIQUOR S/1 STORAGE CONTAI	609-49751-217	100.00
BREAKTHRU BEVERAGE MN	115705084	05/13/2024	LIQUOR S/LIQUOR/BEER/FRE	609-49751-251	3,925.61
BREAKTHRU BEVERAGE MN	115817947	05/21/2024	LIQUOR S/LIQUOR/BEER/FREI	609-49751-251	248.10
DOLL DISTRIBUTING, LLC	1492345	05/08/2024	LIQUOR S/MERCHANDISE	609-49751-251	270.00
DOLL DISTRIBUTING, LLC	1497516	05/08/2024	LIQUOR S/LIQUOR/BEER/SOF	609-49751-251	59.50
DOLL DISTRIBUTING, LLC	1502659	05/13/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	55.50
DOLL DISTRIBUTING, LLC	1507874	05/21/2024	LIQUOR S/LIQUOR/BEER	609-49751-251	-140.76
DOLL DISTRIBUTING, LLC	1507878	05/21/2024	LIQUOR S/LIQUOR	609-49751-251	111.40
DOLL DISTRIBUTING, LLC	1513184	05/28/2024	LIQUOR S/LIQUOR/BEER	609-49751-251	1,622.70
SOUTHERN GLAZER'S OF MN	2475131	05/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	451.30
SOUTHERN GLAZER'S OF MN	2475132	05/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,033.17
SOUTHERN GLAZER'S OF MN	2477774	05/13/2024	LIQUOR S/LIQUOR/FREGHT	609-49751-251	1,725.58
SOUTHERN GLAZER'S OF MN	2480455	05/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,445.43
SOUTHERN GLAZER'S OF MN	2483274	05/28/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	5,031.83
BEVERAGE WHOLESALERS	326693	05/13/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	708.40
BEVERAGE WHOLESALERS	327824	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-251	148.50
BEVERAGE WHOLESALERS	328927	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-251	535.80
SOUTHERN GLAZER'S OF MN	5110854	05/13/2024	LIQUOR S/LIQUOR/FREGHT	609-49751-251	2,557.62
SOUTHERN GLAZER'S OF MN	5110856	05/13/2024	LIQUOR S/LIQUOR/FREGHT	609-49751-251	133.44
BREAKTHRU BEVERAGE MN	115817373	05/21/2024	LIQUOR S/BEER	609-49751-252	142.50
DOLL DISTRIBUTING, LLC	1492345	05/08/2024	LIQUOR S/MERCHANDISE	609-49751-252	10,828.90
DOLL DISTRIBUTING, LLC	1496392	05/08/2024	LIQUOR S/BEER	609-49751-252	-1,899.00
DOLL DISTRIBUTING, LLC	1497516	05/08/2024	LIQUOR S/LIQUOR/BEER/SOF	609-49751-252	12,416.20
DOLL DISTRIBUTING, LLC	1499836	05/08/2024	LIQUOR S/BEER	609-49751-252	1,345.65
DOLL DISTRIBUTING, LLC	1502659	05/13/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	10,649.65
DOLL DISTRIBUTING, LLC	1504984	05/13/2024	LIQUOR S/BEER	609-49751-252	151.00
DOLL DISTRIBUTING, LLC	1507871	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-252	5,932.90
DOLL DISTRIBUTING, LLC	1507874	05/21/2024	LIQUOR S/LIQUOR/BEER	609-49751-252	-186.63
DOLL DISTRIBUTING, LLC	1510322	05/21/2024	LIQUOR S/BEER	609-49751-252	116.75
DOLL DISTRIBUTING, LLC	1513184	05/28/2024	LIQUOR S/LIQUOR/BEER	609-49751-252	30.25
DOLL DISTRIBUTING, LLC	1513189	05/28/2024	LIQUOR S/BEER/NON-ALCOHL	609-49751-252	9,553.65
DOLL DISTRIBUTING, LLC	1515512	05/28/2024	LIQUOR S/BEER	609-49751-252	1,699.90
BEVERAGE WHOLESALERS	326693	05/13/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	12,562.65
BEVERAGE WHOLESALERS	326693-C	05/13/2024	LIQUOR S/BEER	609-49751-252	-23.10
BEVERAGE WHOLESALERS	327824	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-252	10,990.55
BEVERAGE WHOLESALERS	328927	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-252	13,972.50
DOLL DISTRIBUTING, LLC	921223	05/21/2024	LIQUOR S/BEER	609-49751-252	-47.25
BREAKTHRU BEVERAGE MN	115705084	05/13/2024	LIQUOR S/LIQUOR/BEER/FRE	609-49751-253	52.00
BREAKTHRU BEVERAGE MN	115817947	05/21/2024	LIQUOR S/LIQUOR/BEER/FREI	609-49751-253	104.00
DOLL DISTRIBUTING, LLC	1492345	05/08/2024	LIQUOR S/MERCHANDISE	609-49751-253	67.20
DOLL DISTRIBUTING, LLC	1507871	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-253	100.80
ROLLING FORKS VINEYARDS, L	1896	05/08/2024	LIQUOR S/WINE	609-49751-253	339.00
SOUTHERN GLAZER'S OF MN	2475133	05/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	2,354.32
SOUTHERN GLAZER'S OF MN	2477777	05/13/2024	LIQUOR S/WINE/FREGHT	609-49751-253	412.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SOUTHERN GLAZER'S OF MN	2480457	05/28/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	332.00
SOUTHERN GLAZER'S OF MN	2483275	05/28/2024	LIQUOR S/BEER/FREIGHT	609-49751-253	479.18
ROUND LAKE VINEYARDS & W	4140	05/13/2024	LIQUOR S/WINE	609-49751-253	750.00
SOUTHERN GLAZER'S OF MN	5110855	05/13/2024	LIQUOR S/WINE/FREGHT	609-49751-253	160.00
AH HERMEL COMPANY	1020733/1020733	05/28/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-254	81.06
DOLL DISTRIBUTING, LLC	1497516	05/08/2024	LIQUOR S/LIQUOR/BEER/SOF	609-49751-254	191.25
SOUTHERN GLAZER'S OF MN	2477775	05/13/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	27.00
SOUTHERN GLAZER'S OF MN	2480456	05/28/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	54.00
BEVERAGE WHOLESALERS	328927	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-254	120.50
ATLANTIC COCA-COLA	4499349	05/28/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	266.00
ATLANTIC COCA-COLA	4568004	05/28/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	-0.55
ATLANTIC COCA-COLA	4568325	05/28/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	-6.05
ATLANTIC COCA-COLA	4575383	05/28/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	482.00
AH HERMEL COMPANY	1020733/1020733	05/28/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-256	113.30
HOME CITY ICE COMPANY	7441240043	05/28/2024	LIQUOR S/ICE/FREIGHT	609-49751-257	285.06
HOME CITY ICE COMPANY	7493240106	05/21/2024	LIQUOR S/ICE	609-49751-257	393.45
DOLL DISTRIBUTING, LLC	1492345	05/08/2024	LIQUOR S/MERCHANDISE	609-49751-259	67.00
DOLL DISTRIBUTING, LLC	1502659	05/13/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	131.30
DOLL DISTRIBUTING, LLC	1507871	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-259	186.15
DOLL DISTRIBUTING, LLC	1513189	05/28/2024	LIQUOR S/BEER/NON-ALCOHL	609-49751-259	64.30
BEVERAGE WHOLESALERS	326693	05/13/2024	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	31.80
BEVERAGE WHOLESALERS	327824	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-259	93.55
BEVERAGE WHOLESALERS	328927	05/28/2024	LIQUOR S/MERCHANDISE	609-49751-259	31.80
AH HERMEL COMPANY	1020733/1020733	05/28/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-261	50.35
DOLL DISTRIBUTING, LLC	1496407	05/08/2024	LIQUOR S/OTHER MERCHAND	609-49751-261	250.00
AH HERMEL COMPANY	1020733/1020733	05/28/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	8.95
BREAKTHRU BEVERAGE MN	115705084	05/13/2024	LIQUOR S/LIQUOR/BEER/FRE	609-49751-333	89.26
BREAKTHRU BEVERAGE MN	115817947	05/21/2024	LIQUOR S/LIQUOR/BEER/FREI	609-49751-333	11.10
SOUTHERN GLAZER'S OF MN	2475131	05/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	6.15
SOUTHERN GLAZER'S OF MN	2475132	05/08/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	36.49
SOUTHERN GLAZER'S OF MN	2475133	05/08/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	72.43
SOUTHERN GLAZER'S OF MN	2477774	05/13/2024	LIQUOR S/LIQUOR/FREGHT	609-49751-333	46.61
SOUTHERN GLAZER'S OF MN	2477775	05/13/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2477776	05/13/2024	LIQUOR S/FREGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2477777	05/13/2024	LIQUOR S/WINE/FREGHT	609-49751-333	6.32
SOUTHERN GLAZER'S OF MN	2480455	05/21/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	44.88
SOUTHERN GLAZER'S OF MN	2480456	05/28/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-333	4.10
SOUTHERN GLAZER'S OF MN	2480457	05/28/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	6.32
SOUTHERN GLAZER'S OF MN	2483274	05/28/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	55.06
SOUTHERN GLAZER'S OF MN	2483275	05/28/2024	LIQUOR S/BEER/FREIGHT	609-49751-333	9.39
SOUTHERN GLAZER'S OF MN	2483276	05/28/2024	LIQUOR S/BEER/FREIGHT	609-49751-333	4.10
SOUTHERN GLAZER'S OF MN	2483277	05/28/2024	LIQUOR S/FREIGHT	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	5110854	05/13/2024	LIQUOR S/LIQUOR/FREGHT	609-49751-333	68.67
SOUTHERN GLAZER'S OF MN	5110855	05/13/2024	LIQUOR S/WINE/FREGHT	609-49751-333	2.22
SOUTHERN GLAZER'S OF MN	5110856	05/13/2024	LIQUOR S/LIQUOR/FREGHT	609-49751-333	2.73
HOME CITY ICE COMPANY	7441240043	05/28/2024	LIQUOR S/ICE/FREIGHT	609-49751-333	7.50
HOME CITY ICE COMPANY	7493240106	05/21/2024	LIQUOR S/FREIGHT	609-49751-333	7.50
KDOM RADIO	2404012	05/13/2024	LIQUOR S/ADVERTISING	609-49751-340	51.00
KDOM RADIO	24040411	05/13/2024	LIQUOR S/ADVERTISING	609-49751-340	258.26
KDOM RADIO	24040413	05/13/2024	LIQUOR S/ADVERTISING	609-49751-340	204.00
CITIZEN PUBLISHING CO	4-30-24	05/21/2024	LIQUOR S/ADVERTISING	609-49751-340	2,073.50
WINDOM AREA CHAMBER OF	4610	05/21/2024	LIQUOR S/RIVERFEST ADVERT	609-49751-340	250.00
HOMETOWN SANITATION SER	0000561312	05/20/2024	LIQUOR S/REFUSE DISPOSAL	609-49751-384	223.99
CONTROL INSTALLATION OF I	146930	05/22/2024	LIQUOR S/MAINTENANCE - O	609-49751-404	1,644.91
CONTROL INSTALLATION OF I	147748	05/22/2024	LIQUOR S/MAINTENANCE - O	609-49751-404	982.73
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	609-49751-460	40.37
				Activity 49751 - Liquor Store Total:	**126,693.64**
				Fund 609 - LIQUOR STORE Total:	**137,971.33**

Fund: 614 - TELECOM

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INTERNAL REVENUE SERVICE	APR-24 FINAL	05/16/2024	EXCISE TAX	614-20201	280.46

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INTERNAL REVENUE SERVICE	MAY-24	05/16/2024	EXCISE TAX	614-20201	500.00
TRUIST GOVERNMENTAL FINA	05-07-24	05/21/2024	2020A TELECOMMUNICATION	614-23100	619,000.00
					619,780.46
Activity: 49870 - Telecom					
CITY LAUNDERING CO.	2007688	05/14/2024	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.91
CITY LAUNDERING CO.	2012098	05/28/2024	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.91
OLSEN THIELEN & CO.,LTD	85972	05/03/2024	TELECOM/LEGAL FEES	614-49870-304	355.00
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	POSTAGE	614-49870-322	257.33
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	614-49870-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	614-49870-326	997.11
INNOVATIVE SYSTEMS LLC	INV-17668	05/20/2024	DATA PROCESSING	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-17800	05/20/2024	PROCESSING	614-49870-326	160.32
INNOVATIVE SYSTEMS LLC	INV-18015	05/21/2024	DATA PROCESSING	614-49870-326	1,916.67
KDOM RADIO	24040476	05/03/2024	TELECOM/ADVERTISING	614-49870-340	151.98
HOMETOWN SANITATION SER	0000561315	05/20/2024	TELECOM/REFUSE DISPOSAL	614-49870-384	105.00
CENTURY LINK	7242105D-D-24138	05/28/2024	CABS	614-49870-441	38.65
CENTURY LINK	LX017082024082	05/21/2024	DIRECTORY LISTINGS	614-49870-441	278.14
CENTURY LINK	LX017082024113	05/21/2024	DIRECTORY LISTINGS	614-49870-441	278.14
CONSOLIDATED COMMUNICA	05-01-24	05/14/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,444.95
BIG TEN NETWORK, LLC	296123	05/21/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,343.10
FOX TELEVISION STATIONS, LL	296124	05/21/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	248.43
FOX TELEVISION STATIONS, LL	296125	05/21/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	3,185.00
NEXSTAR BROADCASTING GR	566692	05/21/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	219.12
MLB NETWORK	568002	05/21/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	366.30
SHOWTIME NETWORKS INC	79885	05/21/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	163.20
BALLY SPORTS NORTH	V92442	05/21/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	6,615.60
CONSOLIDATED CALL CENTER	25194	05/03/2024	TELECOM/SWITCH FEES	614-49870-445	117.53
1623 FARNAM LLC	00009211	05/06/2024	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
SWWC - SOUTHWEST WEST C	75637	05/06/2024	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
ONVOY, LLC dba INTELIQUENT	435236	05/03/2024	TELECOM/CALL COMPLETION	614-49870-451	3,212.30
ONVOY, LLC dba INTELIQUENT	435321	05/03/2024	TELECOM/CALL COMPLETION	614-49870-451	465.76
CENTURY LINK	MAY 16 2024	05/23/2024	SERVICES 831-1075 104	614-49870-451	91.47
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	614-49870-460	388.89
				Activity 49870 - Telecom Total:	**26,362.07**
Activity: 49980 - Debt Service					
TRUIST GOVERNMENTAL FINA	05-07-24	05/21/2024	2020A TELECOMMUNICATION	614-49980-611	58,909.51
				Activity 49980 - Debt Service Total:	**58,909.51**
				Fund 614 - TELECOM Total:	**705,052.04**
Fund: 615 - ARENA					
Activity: 49850 - Arena					
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	615-49850-340	113.80
HOMETOWN SANITATION SER	0000561316	05/20/2024	ARENA/REFUSE DISPOSAL	615-49850-384	178.99
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	615-49850-460	52.20
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	615-49850-460	8.75
				Activity 49850 - Arena Total:	**353.74**
				Fund 615 - ARENA Total:	**353.74**
Fund: 617 - M/P CENTER					
4M FUND	5-21-2024	05/21/2024	INVESTMENTS	617-10400	57,417.10
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	617-20202	121.35
					57,538.45
Activity: 49860 - M/P Center					
INDOFF, INC	3726675	05/21/2024	WCC/SUPPLIES	617-49860-200	-23.50
DOLL DISTRIBUTING, LLC	1461216	05/22/2024	WCC/LIQUOR	617-49860-251	24.90
DOLL DISTRIBUTING, LLC	1487229	05/28/2024	WCC/LIQUOR	617-49860-251	107.90
DOLL DISTRIBUTING, LLC	1487230	05/28/2024	WCC/LIQUOR	617-49860-251	46.30
DOLL DISTRIBUTING, LLC	1507897	05/28/2024	WCC/LIQUOR	617-49860-251	141.40
BEVERAGE WHOLESALERS	326692	05/13/2024	WCC/LIQUOR/BEER	617-49860-251	30.75
DOLL DISTRIBUTING, LLC	921224	05/28/2024	WCC/LIQUOR	617-49860-251	-60.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DOLL DISTRIBUTING, LLC	1459045	05/22/2024	WCC/BEER	617-49860-252	107.90
BEVERAGE WHOLESALERS	326692	05/13/2024	WCC/LIQUOR/BEER	617-49860-252	96.00
BEVERAGE WHOLESALERS	321250	05/28/2024	WCC/SOFT DRINKS & MIXES	617-49860-254	50.00
CITIZEN PUBLISHING CO	4-30-2024	05/20/2024	ADVERTISING	617-49860-340	1,024.20
HOMETOWN SANITATION SER	0000561317	05/20/2024	WCC/REFUSE DISPOSAL	617-49860-384	172.99
MN REVENUE	APRIL 2024	05/20/2024	SALES TAX	617-49860-460	500.65
				Activity 49860 - M/P Center Total:	**2,219.49**
				Fund 617 - M/P CENTER Total:	**59,757.94**
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0002445	05/31/2024	Federal Tax Withholding	700-21701	12,247.94
MN Department of Revenue -	INV0002446	05/31/2024	State Withholding	700-21702	5,958.26
Internal Revenue Service-Payr	INV0002445	05/31/2024	Social Security	700-21703	14,837.48
MN Pera	INV0002443	05/31/2024	PERA	700-21704	724.28
MN Pera	INV0002443	05/31/2024	PERA	700-21704	16,451.94
MN Pera	INV0002443	05/31/2024	PERA	700-21704	8,326.69
MN State Deferred	INV0002444	05/31/2024	Deferred Roth	700-21705	1,633.83
MN State Deferred	INV0002444	05/31/2024	Deferred Compensation	700-21705	5,815.00
LOCAL UNION #949	MAY 2024	05/21/2024	UNION DUES	700-21707	1,893.26
LAW ENFORCEMENT LABOR S	MAY 2024	05/21/2024	UNION DUES	700-21708	423.00
Internal Revenue Service-Payr	INV0002445	05/31/2024	Medicare Withholding	700-21711	4,244.56
WEX Health Inc	5-14-2024	05/22/2024	FLEX SPENDING	700-21712	540.00
WEX Health Inc	5-16-2024	05/22/2024	FLEX SPENDING	700-21712	260.00
WEX Health Inc	5-16-24	05/22/2024	FLEX SPENDING	700-21712	150.00
WEX Health Inc	5-17-2024	05/22/2024	FLEX SPENDING	700-21712	1,614.62
WEX Health Inc	5-20-24	05/22/2024	FLEX SPENDING	700-21712	703.96
AFLAC	023600	05/21/2024	INSURANCE	700-21715	499.73
AFLAC	023600	05/21/2024	INSURANCE	700-21716	704.23
MN BENEFIT ASSOCIATION	2024-0261431	05/21/2024	INSURANCE	700-21717	5.84
MN BENEFIT ASSOCIATION	2024-0261431	05/21/2024	INSURANCE	700-21719	668.36
WEX Health Inc	INV0002442	05/31/2024	HSA Employee Contribution	700-21723	536.32
					78,239.30
				Fund 700 - PAYROLL Total:	**78,239.30**
				Grand Total:	**1,272,810.71**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	35,618.13
225 - AIRPORT	33.35
235 - AMBULANCE	7,087.19
250 - EDA GENERAL	733.91
255 - EDA GENERAL RLF	10,000.00
309 - 2025 STREET PROJECT	1,127.20
601 - WATER	11,990.03
602 - SEWER	6,021.76
604 - ELECTRIC	218,824.79
609 - LIQUOR STORE	137,971.33
614 - TELECOM	705,052.04
615 - ARENA	353.74
617 - M/P CENTER	59,757.94
700 - PAYROLL	78,239.30
Grand Total:	**1,272,810.71**

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	168.40
100-20202	Sales Tax Payable	23,537.70
100-41110-200	Office Supplies	310.20
100-41110-308	Training & Registrations	35.00
100-41110-350	Printing & Design	1,209.50
100-41110-491	Payments to Other Orga	3,888.17
100-41310-200	Office Supplies	205.57
100-41910-350	Printing & Design	351.00
100-41940-384	Refuse Disposal	114.99
100-42120-200	Office Supplies	64.90
100-42120-323	Radio Units	108.00
100-42120-326	Data Processing	398.00
100-42120-405	Repairs & Maint - Vehicl	1,114.53
100-42120-412	Rentals - Building	2,050.00
100-42120-419	Vehicle Lease	835.92
100-42220-200	Office Supplies	64.90
100-42220-384	Refuse Disposal	46.00
100-43100-224	Street Maint Materials	60.00
100-43100-384	Refuse Disposal	116.99
100-43100-406	Repairs & Maint - Groun	35.10
100-45120-217	Other Operating Supplie	254.98
100-45202-384	Refuse Disposal	648.28
225-45127-321	Telephone	33.35
235-42153-200	Office Supplies	64.90
235-42153-217	Other Operating Supplie	45.99
235-42153-261	Other Merchandise-Med	739.20
235-42153-312	Nursing	3,507.32
235-42153-326	Data Processing	2,436.00
235-42153-334	Meals/Lodging	293.78
250-46520-331	Travel Expense	171.52
250-46520-350	Printing & Design	529.50
250-46520-381	Electric Utility	32.89
255-12900	Loans Receivable	10,000.00
309-41000-303	Engineering and Surveyi	1,127.20
601-49400-216	Chemicals and Chemical	6,663.10
601-49400-310	Lab Testing	77.50
601-49400-322	Postage	257.33
601-49400-326	Data Processing	2,502.78
601-49400-381	Electric Utility	51.50

Account Summary

Account Number	Account Name	Payment Amount
601-49400-386	Landfill	119.98
601-49400-404	Repairs & Maint - M&E	311.20
601-49400-408	Repairs & Maint - Distrib	2,006.64
602-49450-310	Lab Testing	2,473.78
602-49450-322	Postage	257.31
602-49450-326	Data Processing	2,502.78
602-49450-404	Repairs & Maint - M&E	164.39
602-49450-408	Repairs & Maint - Distrib	623.50
604-14200	Inventory	345.00
604-16300	Improvements Other Th	2,187.87
604-16400	Machinery & Equipment	51,179.57
604-16440	Motor Vehicles	55,705.59
604-16480	CIP-Const in Progress	2,938.50
604-20202	Sales Tax Payable	22.77
604-22000	Prepayments	1,200.00
604-49550-200	Office Supplies	16.88
604-49550-217	Other Operating Supplie	268.19
604-49550-263	Merchandise for Resale -	71,915.77
604-49550-322	Postage	257.33
604-49550-326	Data Processing	4,845.25
604-49550-384	Refuse Disposal	117.98
604-49550-408	Repairs & Maint - Distrib	1,850.37
604-49550-410	Repairs & Maint - Gener	14,202.56
604-49550-450	Conservation	11,458.53
604-49550-460	Miscellaneous Taxes	312.63
609-20202	Sales Tax Payable	11,277.69
609-49751-200	Office Supplies	33.99
609-49751-211	Cleaning Supplies	111.00
609-49751-217	Other Operating Supplie	100.00
609-49751-251	Liquor	23,923.12
609-49751-252	Beer	88,237.07
609-49751-253	Wine	5,150.50
609-49751-254	Soft Drinks & Mix	1,215.21
609-49751-256	Tobacco Products	113.30
609-49751-257	Ice	678.51
609-49751-259	Non- Alcholic	605.90
609-49751-261	Other Merchandise	300.35
609-49751-333	Freight and Express	495.93
609-49751-340	Advertising & Promotion	2,836.76
609-49751-384	Refuse Disposal	223.99
609-49751-404	Repairs & Maint - M&E	2,627.64
609-49751-460	Miscellaneous Taxes	40.37
614-20201	Excise Tax Payable	780.46
614-23100	Bond Payable - Noncurre	619,000.00
614-49870-211	Cleaning Supplies	43.82
614-49870-304	Legal Fees	355.00
614-49870-322	Postage	257.33
614-49870-326	Data Processing	5,842.36
614-49870-340	Advertising & Promotion	151.98
614-49870-384	Refuse Disposal	105.00
614-49870-441	Transmission Fees	594.93
614-49870-442	Subscriber Fees	13,585.70
614-49870-445	Switch Fees	117.53
614-49870-447	Internet Expense	200.00
614-49870-448	On-Call Support	950.00
614-49870-451	Call Completion	3,769.53
614-49870-460	Miscellaneous Taxes	388.89
614-49980-611	Bond Interest	58,909.51

Account Summary

Account Number	Account Name	Payment Amount
615-49850-340	Advertising & Promotion	113.80
615-49850-384	Refuse Disposal	178.99
615-49850-460	Miscellaneous Taxes	60.95
617-10400	Investments - Current	57,417.10
617-20202	Sales Tax Payable	121.35
617-49860-200	Office Supplies	-23.50
617-49860-251	Liquor	291.25
617-49860-252	Beer	203.90
617-49860-254	Soft Drinks & Mix	50.00
617-49860-340	Advertising & Promotion	1,024.20
617-49860-384	Refuse Disposal	172.99
617-49860-460	Miscellaneous Taxes	500.65
700-21701	Federal Withholding	12,247.94
700-21702	State Withholding	5,958.26
700-21703	FICA Tax Withholding	14,837.48
700-21704	PERA Contributions	25,502.91
700-21705	Retirement	7,448.83
700-21707	Union Dues	1,893.26
700-21708	PD Union Dues	423.00
700-21711	Medicare Tax Withholdi	4,244.56
700-21712	Flex Account	3,268.58
700-21715	Individual Insurance-Afla	499.73
700-21716	Individual Insurance-Afla	704.23
700-21717	Individual Insurance-MB	5.84
700-21719	Individual Insurance-MB	668.36
700-21723	HSA Employee Contribu	536.32
	Grand Total:	**1,272,810.71**

Project Account Summary

Project Account Key		Payment Amount
None		1,272,810.71
	Grand Total:	**1,272,810.71**

Donna Skelton
5/30/24

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Windom City Council will hold a public hearing during the regularly-scheduled Council meeting which begins at 6:30 p.m. on Tuesday, June 4, 2024. The location of the Council meeting and the public hearing (originally published on May 22nd) has been changed to the Windom Community Center, 1750 Cottonwood Lake Drive, Windom, Minnesota. The purposes of this public hearing are to present the Final Layout for SP 1703-64 on Trunk Highway 60 to the City Council and to receive any public comments regarding the project.

Such persons as desire to be heard with reference to Final Layout for SP 1703-64 on Trunk Highway 60 are encouraged to attend this hearing or written comments may be submitted to the City of Windom prior to the public hearing.

By Order of the Windom City Council:

Steve Nasby
City Administrator

Published: May 29, 2024

DEPARTMENT OF TRANSPORTATION

District 7
South Central Minnesota
2151 Bassett Dr.
Mankato, MN 56001

April 8, 2024

City Administrator
City of Windom
444 9th St PO Box 38
Windom, MN 56101

RE: Request for City Approval (Municipal Consent) of the Final Layout for SP 1703-94

Dear Steve,

The Minnesota Department of Transportation (MnDOT) is proceeding with plans to complete State Project (SP) 1703-94 on Trunk Highway (TH) 60 in construction year 2025. The project includes the replacement of signals at the intersections of TH 60/10th St and TH 60/6th St, and a seal coat with restriping from the Des Moines River Bridge to approximately 2500' northeast of John Caldwell Dr.

The project's primary purpose is to replace the traffic signals at TH60/10th St and TH60/6th St. The secondary purposes are to improve the pavement surface and restripe a new lane configuration. The project will also provide construction of ADA compliant sidewalk and curb ramps at the intersections of TH60/10th St and Th60/6th St.

In accordance with Minnesota Statute 161.164, I am submitting for City approval of SP 1703-94 (TH 60) Final Layout, identified as SP1703-94 (TH60) Municipal Consent Layout – April 8, 2024. Approval or disapproval of the final layout is by resolution of the City Council (a sample resolution is attached); however, if the City neither approves nor disapproves the final layout within 90 days of the public hearing, the layout is deemed approved per MN Statute 161.164.

Done:
April 16th
June 4th

The deadlines per MN Statute 161.164 for the City's responsibilities regarding municipal consent of the attached layout are as follows:

- Within 15 days of receiving the final layout schedule a public hearing, by April 23rd, 2024.
- Within 60 days of receiving the final layout conduct the public hearing, by June 7th, 2024.
    - Provide at least 30-days' notice of the public hearing.
- Within 90 days of the public hearing, approve or disapprove the layout by resolution.

MnDOT will attend the public hearing to present the final layout and answer questions, as required by State Statute. MnDOT will also host a public open house a few weeks prior to the public hearing to inform the public of the project and answer questions.

Project Purpose

During a Corridor Study from 2019-2021, MnDOT gathered public input on issues and opportunities for TH60 and TH71. In reviewing feedback from the community, coordinating with the City and County, analyzing engineering and environmental data, the following community priorities for TH60 and TH71 were identified:

- Improve Traffic Flow
- Improve Safety for All Users (motorists, pedestrians, bicyclists, etc.)
- Retain Business Access

The Corridor Study identified that signals continue to be warranted at the intersections of TH60/10th St and TH60/6th St, and a preferred alternative to address the community priorities identified above was chosen as one through lane in each direction with a center left turn lane and right turn lanes where feasible.

With the priorities and needs identified in the Corridor Study, the following 2025 project needs were developed:

Traffic Signals

A primary need of this project is to address the deteriorating traffic signals at the intersections of TH60/10th St and TH60/6th St. The traffic signals were installed in 1984 and are not anticipated to last until the planned TH60 major reconstruction in 2032.

Pavement

A secondary need of this project is to seal the existing pavement surface and restripe a new lane configuration that was identified as the preferred alternative in the 2019-2021 Corridor Study. The preferred alternative that will be restriped consists of one through lane in each direction with a center left turn lane and right turn lanes where feasible.

Summary of Purpose

The purpose of this project is to address the above needs by installing new signal systems, sealing the pavement surface, and demonstrating a new lane configuration.

Project Description

Replace the traffic signal systems at the intersections of TH 60/10th St and TH 60/6th St. At the intersection of TH 60/10th St, reconstruct the sidewalk, boulevard, and curb lines approximately 100' east on 10th St and west on 10th St to 1st Ave to provide sufficient space for the signal system, pedestrian push buttons, and meet current ADA standards. At the intersection of TH60/6th St, reconstruct the sidewalk and curb ramps to meet current ADA standards. A sealcoat will be applied to the existing pavement on TH 60 from the Des Moines River Bridge to approximately 2500' northeast of John Caldwell Dr. The new surface on TH 60 from the Des Moines River Bridge to approximately 2500' northeast of John Caldwell Dr will be restriped with one through lane in each direction, a center left turn lane, and right turn lanes where feasible.

Refer to the attached SP 1703-94 (TH60) Municipal Consent Layout – April 8, 2024, for project details.

Planned Project Schedule

The planned schedule for this project is as follows:

Final Plans Completed	November 2024
Project Letting	March 2025
Construction Start	Summer 2025
Construction End	Fall 2025

MnDOT will coordinate with the City during the final design on construction staging details and impacts to traffic.

City's Estimated Project Costs

Some project costs are the City's responsibility, as detailed in MnDOT's cost participation policy. (See the policy at MnDOT's website: http://www.dot.state.mn.us/policy/financial/fm011.html).

The City of Windom will participate in sharing costs for this project in the following ways:

Item	Cost Participation (City / MnDOT) (%)	City Cost
Mobilization (5% of City's portion of TH60/10th St Traffic Signal Cost)	100/0	$7,500
Traffic Control (3% of City's portion of TH60/10th St Traffic Signal Cost)	100/0	$4,500
TH60/10th St Traffic Signal (pro-rata)**	50/50	$150,000
Contingency (10% of City Total)	100 / 0	$15,000

**This cost estimate is based on the current cost for the traffic signal system. A new traffic signal foundation design is being implemented at MnDOT for all traffic signals, which will likely result in an increase in cost for traffic signal systems. MnDOT will share a new cost estimate as soon as it is available.

The table above only includes items that have a City cost. Additional MnDOT costs exist for the project. The total project costs are summarized below.

Total Construction Cost Summary

	MnDOT Total	City Total	County Total
Total Construction Cost Est.	$1,200,000	$177,000	$88,500

All costs and pro-rata values are preliminary and are associated with the most current information as of the date of this submittal. The actual amounts will be based upon the engineer's estimate corresponding to the final construction documents.

If the City chooses to install battery backups and emergency vehicle preemption (EVP) lights on the new signal systems, the City would also have 100% cost for the equipment.

City's Maintenance Responsibilities

Roadways

- MnDOT will continue to be responsible for the removal of snow from the mainline highway pavement surface.

Traffic Signals

- The City will continue to be responsible for regular relamping and power costs. If the City chooses to install battery backups, the City will be responsible for battery replacements.
- MnDOT will continue to be responsible for all other maintenance and operations.

Lighting

- The City will continue to be responsible for power costs and all maintenance of lighting on signal poles and light poles along TH 60.

Sidewalk

- The City will continue to be responsible for routine sidewalk maintenance. Routine maintenance includes, but is not limited to patching, snow and ice control/removal, sweeping, debris removal, vegetation control, cross street pedestrian crosswalk markings, and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.

Drainage

- The City will continue to be responsible for routine storm sewer system maintenance which includes, but is not limited to removal of sediment, debris, vegetation, and ice from grates and catch basins. This also includes informing the MnDOT District Maintenance Engineer of any needed repairs identified in conducting routine drainage maintenance.

Please feel free to contact me if you have any questions about this submittal.

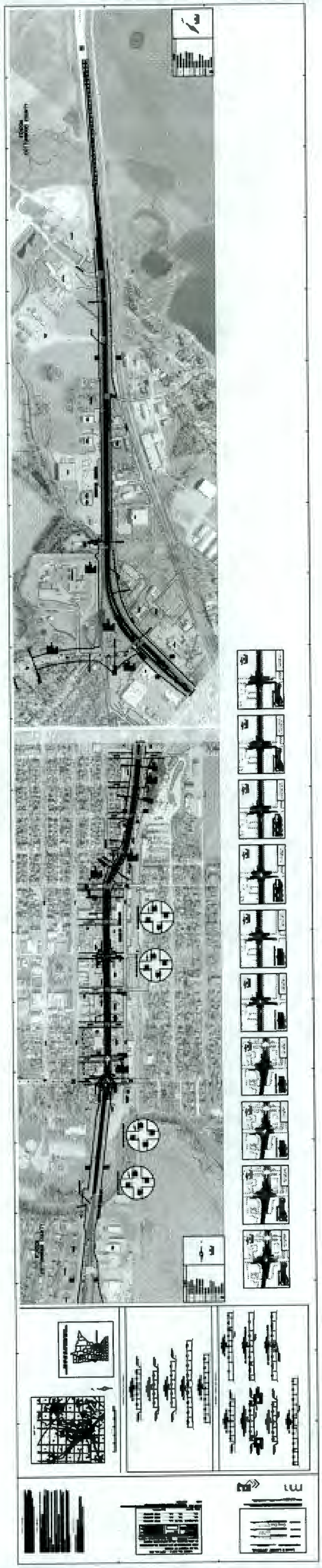
Sincerely,

Mary Loeffler 4-8-2024

Mary Loeffler
Project Manager
2151 Bassett Drive
Mankato, MN 56001-6888

Attachments:

Project Layout: SP 1703-94 (TH60) Municipal Consent Layout – April 8, 2024
Sample City Resolution
cc: Windom City Engineer
Windom Mayor



Rod Hamilton
State Representative

District 22B
Cottonwood, Jackson and Nobles Counties

Minnesota House of Representatives

COMMITTEES: AGRICULTURE, RURAL ECONOMIES AND VETERANS AFFAIRS
AGRICULTURE, RURAL ECONOMIES AND VETERANS AFFAIRS FINANCE DIVISION
EDUCATION FINANCE AND ECONOMIC COMPETITIVENESS FINANCE DIVISION
HEALTH AND HUMAN SERVICES

April 29, 2008

Tom Sorel, Commissioner
MNDOT
Transportation Building
395 John Ireland Blvd.
St. Paul, MN 55155

Dear Commissioner Sorel:

We would like to congratulate you on being named the new Commissioner of the Minnesota Department of Transportation. We look forward to a positive working relationship with you.

There is an expansion project in SW Minnesota that is very important to us and to the citizens who reside there. We have worked very hard for many years to accomplish the goal of making this highway a much safer road to travel. The project we are speaking of is Highway 60 from the Iowa boarder to St. James. It has been 40 years of dialogue, studies and tragedies with nothing being done to remedy the situation.

The stretch of Highway 60 from the Iowa boarder through Mountain Lake has had 10 fatal, 18 severe, 100 moderate and 126 minor accidents in the past seven years. From Mountain Lake through St. James there have been 3 fatal, 11 moderate and 13 minor accidents in that same time frame. There have been too many "close calls" to count due to oncoming motorists clearly thinking they were still on a four lane when it had switched back to a two lane. This is unacceptable to all who live and travel that corner of Minnesota.

In the 2008 Transportation bill the legislature provided direction and the necessary funding to MNDOT to complete the studies needed and finish the expansion of Highway 60 through St. James. Throughout the drafting of the 2008 Transportation bill language it had been communicated to us that this would be taken very seriously and moved to priority status.

Commissioner Sorel, we urge you to help get this critical expansion project underway. Please feel free to contact us if you have any questions.

Respectfully,

Rod Hamilton
State Representative

Jim Vickerman
State Senator

Bernie Lieder
Bernie Lieder
State Representative

Steve Murphy
State Senator

1717 Second Ave., Mountain Lake, Minnesota 56159 (507) 427-3916
State Office Building, 100 Rev Dr Martin Luther King Jr Blvd, St. Paul, Minnesota 55155-1298 (651) 296-5373
FAX: (651) 296-3918 Email: rep.rod.hamilton@house.mn (800) 735-2463

RESOLUTION #2024-

INTRODUCED:
SECONDED:
VOTED: Aye:
Nay:
Absent:

A RESOLUTION AWARDING THE CONTRACT FOR THE PROJECT ENTITLED "AIRPORT 2024 JOINT & CRACK REPAIR PROJECT"

WHEREAS, pursuant to an advertisement for bids for the project entitled "2024 Joint & Crack Repair Project", bids were received, opened and tabulated according to law, and the following bids were in compliance with the advertisement:

	Total Bid
Fahrner Asphalt Sealers	$97,090.00
ASTECH	$40,200.00 – quote removed

AND WHEREAS, it appears that the lowest responsible bidder is:

	Total Bid
Fahrner Asphalt Sealers	$97,090.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Bid award is contingent upon issuance of a Grant Offer of Federal funding from the Federal Aviation Administration and the State of Minnesota Department of Transportation.
2. A "Notice of Award" shall be issued to the above low bidder.
3. The Mayor and City Administrator are hereby authorized and directed to enter into the contract with the above low bidder, in the name of the City of Windom, for the completion of the project entitled "2024 Joint & Crack Repair Project" according to the plans and specifications approved by the City Council and on file in the Office of the City Administrator.
4. The City Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except for the deposits of the successful bidder and the next lowest bidder which shall be retained until the contract has been signed.

Adopted by the Council this 4th day of June, 2024.

____
Dominic Jones, Mayor

Attest:____________________________
Steve Nasby, City Administrator

SEH **MEMORANDUM**

TO:	Steve Nasby, City Administrator City of Windom, Minnesota
FROM:	Lindsay Reidt, PE
DATE:	May 21, 2024
RE:	Construction Contract Award Recommendation SEH No. WINDM 178515 14.00

PROJECT SCOPE:

Competitive quotes were received for the 2024 Joint & Crack Repairs – Concrete Pavement project at the Windom Municipal Airport. The joint and crack seal project will seal joinsts and cracks on concrete pavements, both runway and taxiways.

QUOTE RESULTS – 2024 Joint and Crack Repair – Concrete Pavements:

On Monday, May 20, 2024, contractors were requested to submit quotes for the 2024 Joint and Crack Repair – Concrete Pavements project to SEH, Inc. The Engineer's estimate for the project was $120,000. Quote packages were sent to six(6) contractors and two (2) quotes were submitted, however, the low quoter pulled their quote after receipt of the quotes upon realizing they has misquoted the work. The results as follows:

Contractor	Bid Amount
Fahrner Asphalt Sealers	$97,090.00
ASTECH	$40,200.00 – quote removed

SEH RECOMMENDATION:

Based on the outcome of the quotes and the company reputations, it is our recommendation that the City of Windom award the 2024 Joint & Crack Repair – Concrete Pavement project to Fahrner Asphalt, Sealers, contingent on reception of the FAA and MnDOT Aeronautics grant.

In reliance on our experience with all of the contractors and information provided in the quote packages, we have determined that they have a sufficient understanding of the project and equipment to perform the construction for which it bid. SEH makes no representation or warranty as to the actual financial viability of the contractor or its ability to complete its work.

PROJECT COST SUMMARY:

The following table summarizes the costs of the components for this year's federal and state grant:

2024 Joint & Crack Repair (Fahrner Asphalt Sealers)	$ 97,090.00
Engineering Services (SEH)	$ 33,200.00
Administration (City of Windom)	$ 2,000.00
TOTAL PROJECT COSTS (APPROX):	**$ 132,290.00**

The project is eligible for a federal grant (FAA) funding at 90 percent of project costs ($119,061.00) and a state grant at 5 percent of the project costs ($6,614.50). **Ultimately, it is expected the local share (City**

of Windom) for the project will be approximately $6,614.50. Since the final eligibility determination is made once the grant application is submitted, there may be some changes in the final local share.

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO:	CITY COUNCIL
FROM:	TODD SEVERSON, BUILDING & ZONING OFFICIAL
CC MEETING DATE:	JUNE 4, 2024
RE:	PROPOSED NEW ORDINANCE – SECTION 90.02 ADDITION & "SHORT-TERM RENTAL PROPERTIES"
DEPT:	BUILDING & ZONING
CONTACT:	TODD SEVERSON (todd.severson@windommn.com) (507-832-8660)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a proposed new ordinance:

1. Review and approve the first reading of **Ordinance No. 199, 2nd Series** which includes a new subsection to be added to Section 90.02 concerning hazardous substances and remediation and a new section on short-term rental properties.

Issue Summary/Background

In the past, incidents of spillage or dumping of hazardous substances on properties within the City of Windom have occurred. There are existing sections in City Code that address dumping or spillage of these types of substances in the City's wastewater system or on streets, etc. However, there is a need to add specific language to City Code Section 90.02, entitled "Public Nuisances Affecting Health", that addresses spills or dumping of hazardous substances on private or public properties and remediation of these spills.

City Staff has contacted other cities regarding their procedures concerning spills or dumping of hazardous substances and remediation. Information has also been obtained from the City's MMUA Safety Coordinator who has knowledge of incidents in other cities. Proposed new language to be added to City Code Section 90.02 has been prepared and reviewed by the City Attorney. The Planning Commission has also reviewed the proposed language, suggested revisions, and recommended City Council approval of the final draft language for new Subsection 90.02(H).

The second portion of the proposed new Ordinance No. 199, 2nd Series covers "short-term rental properties" (sometimes referred to as Airbnbs or vacation rentals). City Staff has received requests to use existing residential properties for short-term rentals. Currently there is nothing in City Code that addresses this type of use.

At the present time, Cottonwood County has a contract with Brown-Nicollet Environmental Health for services which include the inspection and licensing of short-term rental properties (similar to hotel requirements). City Staff contacted Brown-Nicollet Environmental Health concerning their process. The Director advised that if their office receives a request to use a residential property as a short-term rental property, they would contact the City for zoning approval for this type of use on the property. Starting in 2025, the County will be contracting with the Minnesota Department of Health for these types of services.

To provide the Commission with background on this type of use, B&Z Staff contacted other cities to determine how they are handling short-term rental properties. After considerable research, we've learned that most of these cities are governing short-term rentals under their rental ordinances.

However, the situation in Windom is slightly different since there is already another agency (Brown-Nicollet Environmental Health) that will be doing the inspections and licensing of the airbnbs in Windom. Because this procedure is already in place, the City of Windom wouldn't need to include this type of use under the "rental housing" provisions. Instead, short-term rental properties could be approved as a "conditional use" similar to the way "bed and breakfasts" are handled in Windom's City Code.

Bed and Breakfast Facilities (Code Section 152.354) are allowed as a conditional use in all of the residential districts of the City. (This includes the A-O, R-1, R-2, R-3, B-1, and B-3 Districts.)

B&Z Staff was directed to New Brighton's ordinance as a reference. Their ordinance treats the use under their rental code. However, there are many provisions that are relevant to Windom's situation. Language from Windom's section on bed and breakfast facilities and also from other cities was used to prepare the draft ordinance. The ordinance was reviewed by the Planning Commission and their recommendations were incorporated. The Planning Commission has approved the final draft of Ordinance No. 199, 2nd Series and recommends first and second readings and adoption by the City Council. This ordinance has also been reviewed and approved by City Attorney Ron Schramel.

Fiscal Impact

There should be no fiscal impact to the City to hold the required readings and adopt Ordinance No. 199, 2nd Series.

Attachments

1. Ordinance No. 199, 2nd Series.

TS:mah

ORDINANCE NO. 199, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, ADDING NEW LANGUAGE AND SUBSECTIONS

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, ORDAINS:

WHEREAS, City Code Section 90.02, entitled "Public Nuisances Affecting Health", needs to be amended to add language concerning spills of hazardous substances and remediation; and

WHEREAS, requests for use of residential properties as short-term rental properties and requests for zoning approval for these properties have been received by the City and language needs to be added to the City Code to address this type of rental use.

NOW, THEREFORE, THE CITY OF WINDOM, MINNESOTA, HEREBY AMENDS THE CITY CODE OF THE CITY OF WINDOM BY ADOPTING REVISIONS TO THE FOLLOWING CODE SECTIONS:

City Code Section 90.02, entitled "**Public Nuisances Affecting Health"**, outlines "acts, commissions, places, conditions and things" that are "specifically declared to be public health nuisances".

1. **City Code Section 90.02** is amended to add the following language as a new Subsection:

(H)(1) The dumping or spillage of grease, gasoline, diesel, oil, or other fluids used in vehicles, recreational equipment, and landscape equipment or similar equipment; petroleum products; asphalt emulsion (sealcoating, etc.); cooking oils; animal fats, oils and grease; paints, varnishes, lacquers, glues, polishes, solvents, or similar products; or any other hazardous substances on private or public property;

(2) The failure to clean up, remove, and properly dispose of the dumped/spilled hazardous substances set forth in Subsection (H)(1) and/or the failure to clean up the area contaminated by the dumping or spillage of such substances including, but not limited to, the removal and proper disposal of contaminated soil. Proper cleanup and disposal shall be as determined by the Minnesota Pollution Control Agency and other agencies/authorities regulating the remediation of spills of hazardous substances.

2. **City Code Section 90.02** is amended by re-lettering the existing Subsection (H) as Subsection (I) and re-lettering the subsequent existing subsections in Section 90.02.

3. **City Code Section 152.002 "Definitions"** is amended to add a new definition for "*Short-Term Rental Property*" as follows:

***"SHORT-TERM RENTAL PROPERTY*:** A single-family dwelling that is rented or offered for rent by the property owner(s) to any other person or persons for use for residential purposes for a period of fourteen consecutive days or less and which may be advertised on websites such as Airbnb, VRBO, HomeAway, etc. or otherwise advertised, promoted, or offered for such use."

4. **<u>Section 152.355</u>:** To add this new section covering "Short-Term Rental Properties":

§ 152.355 SHORT-TERM RENTAL PROPERTIES.

(A) *District application.* Short-term rental properties are allowed within any residential district of the city subject to the approval of a conditional use permit.

(B) *Conditions of approval.* A short-term rental property (also referred to in this Subsection as "dwelling unit") may be allowed provided that:

(1) The dwelling unit shall be inspected and licensed by the state agency contracted by Cottonwood County for inspections and licensing of lodging facilities or the Minnesota Department of Health;

(2) The dwelling unit shall comply with Building and Fire Codes, City ordinances, and state and federal laws and regulations;

(3) Only single-family homes shall be eligible for use as short-term rental properties. The single-family home shall be located on a residential lot owned by the property owner offering it for such use. No units in any multi-family building including, but not limited to, duplexes, four-plexes, or apartment buildings shall be eligible to be used as short-term rental properties. No condominiums, townhouses, or travel trailers or other movable structures shall be eligible to be used as short-term rental properties;

(4) Two off-street parking spaces shall be provided for the dwelling unit;

(5) An agent shall be designated as the party responsible while the dwelling unit is being rented and will be able to respond to issues 24 hours a day. The agent may, but is not required to be, the owner of the property and must live and work within 50 miles of the dwelling unit. The City shall be notified in writing of any change of agent prior to such change;

(6) The property owner(s) and agent shall provide the City with a primary and secondary phone number as well as a current address. The agent shall be available 24 hours a day at one of these phone numbers during all times that the property is being rented to respond immediately to complaints or issues relating to the dwelling unit;

(7) The agent shall maintain a list of all occupants authorized to use the dwelling unit during any given rental period. The agent shall make the list of occupants available to City staff and/or law enforcement upon request;

(8) The following information shall be posted in a conspicuous place within the dwelling unit:

(a) Name and contact information for the agent in charge of monitoring the property while renters are present and a list of emergency contacts;

(b) Street address of the dwelling unit;

(c) A list of rental rules and regulations for the dwelling unit;

(d) Floor plan indicating fire exits and escape routes;

(9) The short-term rental property shall be used exclusively by the renters while they are renting the dwelling unit;

(10) The renters of the dwelling unit shall comply with local ordinances;

(11) No signage, other than an address number, shall be placed on the short-term rental property; and

(12) Adequate lighting shall be provided between the principal structure and the parking area for safety purposes. Any additional external lighting is prohibited.

(C) *Violations.*

(1) Public nuisance violations or violations of the terms of the conditional use permit may result in action by the City Council to revoke the conditional use permit for short-term rentals of the dwelling unit;

(2) If a short-term rental property generates a call to the Police Department resulting in criminal charges being filed for disorderly conduct, unreasonably loud parties or music, illegal alcohol sales and/or consumption, illegal controlled substance sales and/or possession, or animals running at large, the City shall notify the agent and property owner(s) in writing and direct the agent and property owner(s) to take actions to prevent further violations;

(a) If a second such incident occurs within 12 months of the first incident, the conditional use permit may be suspended pending review by the City Council;

(b) If a third such incident occurs within 18 months of the first incident, the matter will be brought to the City Council for possible revocation of the conditional use permit for use of the dwelling unit as a short-term rental property.

(3) Violations of the provisions of this Section are subject to the provisions of Section 152.999 and other relevant sections of City Code.

5. To add the following new Subsections incorporating "Short-term Rental Properties" as a conditional use in all residential districts:

§ 152.037: (N) Short-term rental properties per § 152.355;
§ 152.052: (O) Short-term rental properties per § 152.355;
§ 152.067: (U) Short-term rental properties per § 152.355;
§ 152.082: (R) Short-term rental properties per § 152.355;
§ 152.097: (T) Short-term rental properties per § 152.355;
§ 152.132: (O) Short-term rental properties per § 152.355 and to renumber existing Subsection 152.132(O) as 152.132(P).

* *

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS that all other existing provisions set forth in City Code Chapters 90 and 152 shall remain in full force and effect.

* *

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

This ordinance, or an approved Title and Summary of this ordinance, shall be published in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective immediately upon publication.

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 18th day of June, 2024.

____

Dominic Jones, Mayor

ATTEST:

____

Steven Nasby, City Administrator

1st Reading:	June 4, 2024
2nd Reading:	June 18, 2024
Adoption:	June 18, 2024
Published:	June 26, 2024

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator and Electric Utility Manager
DATE: May 28, 2024
RE: Legal Services – Letter of Engagement
DEPT: Electric
CONTACT: Steve Nasby, City Administrator: Steve.Nasby@windomn.com & Jason Sykora, Electric Utility Manager: Jason.Sykora@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Approve a Letter of Engagement with BoardmanClark to provide legal services related to energy services regarding a large customer tariff and agreement.

Issue Summary/Background

The City of Windom has been working with a prospect on the placement of a data mining and artificial intelligence facility. This project would require a capital investment in the electric infrastructure, power purchases, MISO interactions, renewable energy credits and associated activities. Staff has been in contact with two other communities that host such data centers and our joint action agency, Central Municipal Power Services\Agency (CMPAS) to navigate this process. One of the tasks is to draft a legal agreement(s) to protect the City's interests and insure the viability of the project.

Staff reached out to BoardmanClark as they are the general counsel for CMPAS and have worked on several data center projects. This firm has the expertise to work through all the relevant aspects of this project while providing the needed expertise. The Windom Utility Commission has recommended the approval of an engagement of BoardmanClark for the stated purposes. The City Attorney has also been consulted and concurs with the engagement of outside legal counsel.

Fiscal Impact

Costs for the legal services will be paid by the Electric Fund. The engagement cost will be determined by the number of hours used by the City and the engagement can be terminated by the City at its discretion.

Attachments

1. BoardmanClark Letter of Engagement.

Fees, Costs, Billing and Payment

Fees. We believe that we charge fair value at competitive rates for the type and quality of legal services we render. Our fees are based principally on the time expended by our attorneys, paralegal assistants and law clerks who work on your representation. We have established an hourly rate for each attorney, paralegal assistant and law clerk in our firm.

Typically, our fee is equal to our hourly rates multiplied by the hours worked. Hourly rates for work on your matter will range from $85 to $390. This includes the rates of attorneys, paralegal assistants, and clerks whom I may assign to work on this matter. Our firm reviews hourly rates periodically, and our rates may be adjusted from time to time. We typically review and change hourly rates effective January 1 of each year.

I will be the primary attorney in this engagement. My hourly rate is $390.

Other Fees, Costs and Expenses. Major filing fees and charges for outside services will be forwarded to Windom for direct payment. Other out-of-pocket costs and expenses, such as travel, minor filing fees, transportation costs (including automobile mileage at the per-mile rate established by the firm), and other miscellaneous expenses identifiable to your matter will be billed monthly and will be appropriately described on an invoice. Charges for certain of the above-listed expenses may be adjusted annually, on or about January 1 of the next calendar year.

Billing and Payment. Our standard practice is to bill each month for services we render during the previous month. Payment is due upon receipt of our billing invoice. Any different payment arrangements must be approved by me in advance, in writing.

The firm accepts credit cards for payment of invoices.

Interest. We charge interest to business clients with a balance of $1,000 or more on receivables of 60 days or more. We do not charge interest on individual accounts, unless the individual has a signed credit agreement or other installment arrangement.

Additional Representation Terms

Windom will at all times have the right to terminate our services upon prior written notice.

I will have primary responsibility for your representation and will coordinate the use of other attorneys, paralegal assistants, and clerks on your matter. Please direct to me any questions or concerns about bills or the services that we provide.

Firm's LLP Status

The Wisconsin Supreme Court has adopted a rule permitting law firms to practice as limited liability organizations. Our firm chose to become a limited liability partnership as of April 1, 1998. Limited liability status generally exempts the partners from personal responsibility for the firm's liabilities. The rule provides, however, that "Nothing in this rule ... shall relieve a lawyer from personal liability for any acts, errors or omissions of the lawyer arising out of the performance of professional services." The rule also requires the firm to maintain professional liability insurance coverage with a policy limit of at least $10,000,000. If you have any questions regarding our status as a limited liability partnership, please call our Business Manager Julie McDermott at (608) 283-7586.

Conclusion

We appreciate the opportunity to represent Windom. We look forward to a long and mutually rewarding relationship. If you have any questions or comments about the objectives and scope of our representation or about our billing and payment policies, please let me know.

Please acknowledge your agreement to these terms and your consent to our representation of Windom, as described above, by signing a copy of this letter and returning it to me at your earliest convenience.

Sincerely,

BOARDMAN & CLARK LLP

Richard A. Heinemann

Richard A. Heinemann

ACKNOWLEDGMENT AND CONSENT:

____

Date: ________________________

\\msnfs2\share\docs\WD\45701\1\A5198390.DOCX

RESOLUTION #2024-

INTRODUCED:
SECONDED:
VOTED: **Aye:**
Nay:
Absent:

A RESOLUTION DESIGNATING THE FILING PERIOD FOR CANDIDATES FOR THE CITY ELECTION

WHEREAS, vacancies in elected offices for the City of Windom will occur on January 1, 2025; and

WHEREAS, vacancies will exist for the following positions:

Mayor
Councilmember - Ward I
Councilmember - Ward II

WHEREAS, pursuant to State Statute, the filing period shall not commence earlier than 98 days nor less than 84 days before the municipal general election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

The filing period for elective office in the City of Windom shall commence on July 30, 2024, at 8:00 a.m. and end on August 13, 2024, at 5:00 p.m. Affidavit of candidacy papers may be filed at the City Clerk's Office in the Windom City Hall during normal business hours (Monday through Friday from 7:30 a.m. to 4:00 p.m.) during said filing period.

Adopted this 4th day of June, 2024.

____
Dominic Jones, Mayor

Attest:____________________________
Steven Nasby, City Administrator

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Tim Snyder, Community Center Director
DATE: 05/30/24
RE: Community Center :Shared Arena/Community Ctr. Part-Time Maint. Asst.
DEPT: Community Center/Arena
CONTACT: Tim.Snyder@windommn.com

Recommendations/Options/Action Requested

Director of Community Center and Arena recommend that the City Council approve the hiring of Dan Castle for the position of Union Part-time Community Center/Arena Maintenance Assistant at the wage of 15.12 per hour with a 6 month probationary period. Upon successful completion, a step increase would be received.

Issue Summary/Background

The Community Center is in need of help for the spring/summer season of events. Duties to include: set-up/take down for events, general cleaning/maintenance, and working at events at the Community Center as well as maintenance duties at the Arena in the fall/winter. This position has been advertised for approximately 6 weeks with limited applicants. Dan was recently hired as on-call part time help but would like to have a steady schedule as well as more hours. This position is a scheduled 20-28 hours per week.

Fiscal Impact

The Community Center/Arena has budgeted hours for this part time position. This position has been open since April 1st of 2024.

Attachments

1. No attachments

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: John Nelson, Manager, River Bend Liquor
DATE: May 30, 2024
RE: Liquor Store Non-Union Part-Time Clerk Hiring
DEPT: Liquor Store
CONTACT: John Nelson John.Nelson@windommn.com

Recommendations/Options/Action Requested

It is recommend that the City Council approve the hiring of Mikayla Myers as a Non-Union Part-Time Liquor Store Clerk.

Issue Summary/Background

We recently had one staff member resign due to some personal reasons. In prepping for advertising for a position, a past employee reached out about being back in the area for the summer and looking for work.

Mikayla worked for us for approximately 6 months back in 2022 before getting a job in her field of study. With that, it is my recommendation to hire Mikayla at a rate of $13.75. This wage is in accordance with the Non-Union Part-Time Wage Scaled approved by the Windom City Council on January 16, 2024.

Fiscal Impact

The fiscal impact is minimal as these hours are already budgeted hours during normal operations, but will require a minimal training time due to her previous experience.

Attachments

None

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Scott Peterson, Chief of Police
DATE: 06/04/2024
RE: Hiring Request
DEPT: Police
CONTACT: Scott Peterson, Chief of Police; scott.peterson@windompdmn.com

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Recommendations/Options/Action Requested:
The Windom Police Department requests that Daniel Gardiner and Ethan Palmer are approved for hire pending successful passage of employment tests.

Issue Summary/Background:
Gardiner and Palmer both are 2024 graduates of Minnesota West Community College. Gardiner is from Mountain Lake and Palmer is from Lakefield. We believe that both individuals will be excellent additions to the Windom Police Department.

Fiscal Impact:
The positions being filled are both budgeted positions.

Attachments:
None.

PAY ESTIMATE No. 7
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 3/31/2024 To: 4/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023

DGR ENGINEERING

SUMMARY

VALUE OF WORK COMPLETED TO DATE		$3,139,236.86
LESS RETAINAGE (5%)		$156,961.84
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT		$2,982,275.02
LESS ESTIMATES PREVIOUSLY APPROVED	Pay Estimate No. 1	$218,220.30
	Pay Estimate No. 2	$265,352.04
	Pay Estimate No. 3	$164,064.76
	Pay Estimate No. 4	$140,030.00
	Pay Estimate No. 5	$818,756.17
	Pay Estimate No. 6	$640,015.00
	Pay Estimate No. 7	
	Pay Estimate No. 8	
	Pay Estimate No. 9	
	Pay Estimate No. 10	
	Pay Estimate No. 11	
	Pay Estimate No. 12	
TOTAL AMOUNT DUE THIS ESTIMATE		$735,836.75

ORIGINAL CONTRACT PRICE	$5,563,762.48
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)	$5,563,762.48
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT	$2,982,275.02
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT	$2,581,487.46
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT	54%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By John Hoffman Date 5.9.2024

CERTIFICATE

THE AMOUNT OF $735,836.75 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By__________

Title__________

Date__________

DGR ENGINEERING, Engineer

By Travis Ziel

Title Project Engineer

Date 5/9/2024

PAY ESTIMATE No. 7
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 3/31/2024 To: 4/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023

DGR ENGINEERING

			UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
Unit No.	Name and Description of Construction Unit	No. of Units	Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
D1	Removal of the existing vehicle storage building above grade (as req'd)	1	$ 25,912.00	$ 12,088.00	$ 38,000.00	$ 38,000.00	1	100%	$ 38,000.00			$ -
D2	Removal of existing concrete, including vehicle storage slab and fdtns (cu. yd.) (refer to drawing S1)	320	$ 65.87	$ 65.87	$ 131.74	$ 42,156.80	320	100%	$ 42,156.80			$ -
C1	Embankment Borrow (cu. yd.)	2,200	$ 28.83	$ 28.83	$ 57.66	$ 126,852.00	1,320	60%	$ 76,111.20			$ -
C2	Building Subsoils Core-out & Disposal (cu. yd.)	1,880	$ 22.65	$ 22.65	$ 45.30	$ 85,164.00	1,880	100%	$ 85,164.00			$ -
C3	12" Subgrade Preparation (sq. yd.)	620	$ 2.94	$ 2.94	$ 5.88	$ 3,645.60			$ -			$ -
C4	Class 5 Base (tons)	100	$ 17.65	$ 17.65	$ 35.30	$ 3,530.00			$ -			$ -
C5	7" PCC Surfacing (sq. yd.)	620	$ 36.22	$ 49.28	$ 85.50	$ 53,010.00			$ -			$ -
C6	6" PCC Sidewalk (sq. yd.)	30	$ 36.22	$ 49.28	$ 85.50	$ 2,565.00			$ -			$ -
C7	Landscaping Rock (tons)	15	$ 103.00	$ 103.00	$ 206.00	$ 3,090.00			$ -			$ -
C8	Crushed Substation Rock (tons)	15	$ 75.30	$ 75.30	$ 150.60	$ 2,259.00			$ -			$ -
C9	Pavement Removal (sq. yd.)	790	$ 4.70	$ 4.70	$ 9.40	$ 7,426.00	790	100%	$ 7,426.00			$ -
C10	Sanitary Sewer Service (ln. ft.)	50	$ 76.47	$ 76.47	$ 152.94	$ 7,647.00	50	100%	$ 7,647.00			$ -
C11	Roof Drainline (ln. ft.)	160	$ 55.88	$ 55.88	$ 111.76	$ 17,881.60	160	100%	$ 17,881.60			$ -
C12	4" Perforated Subdrain (ln. ft.)	100	$ 17.65	$ 17.65	$ 35.30	$ 3,530.00			$ -			$ -
C13	Sanitary Sewer Cleanout (ea.)	1	$ 835.29	$ 835.29	$ 1,670.58	$ 1,670.58	1	100%	$ 1,670.58			$ -
C14	Storm Sewer Cleanout (ea.)	3	$ 1,175.88	$ 1,175.88	$ 2,351.76	$ 7,055.28	3	100%	$ 7,055.28			$ -
C15	Connect to Existing Sanitary Sewer (ea.)	1	$ 2,344.70	$ 2,344.70	$ 4,689.40	$ 4,689.40	1	100%	$ 4,689.40			$ -
C16	Connect to Existing Storm Sewer (ea.)	1	$ 1,877.00	$ 1,877.00	$ 3,754.00	$ 3,754.00	1	100%	$ 3,754.00			$ -
C17	Pipe Bollard (ea.)	14	$ 506.25	$ 1,125.00	$ 1,631.25	$ 22,837.50			$ -			$ -
C18	PCC Stairs with Railings (ea.)	1	$ 5,760.00	$ 5,850.00	$ 11,610.00	$ 11,610.00			$ -			$ -
C19	Silt fence/wattles/rock socks (ln. ft.)	50	$ 7.06	$ 7.06	$ 14.12	$ 706.00	50	100%	$ 706.00			$ -
C20	SWPPP management (ea.)	1	$ 5,441.76	$ 5,441.76	$ 10,883.52	$ 10,883.52	0.40	40%	$ 4,365.05	0.10	10%	$ 1,100.00
C21	Seeding, Fertilizing and Mulching (as req.)	1	$ 4,275.00	$ 2,018.75	$ 6,293.75	$ 6,293.75			$ -			$ -

PAY ESTIMATE No. 7
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 3/31/2024 To: 4/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023

DGR ENGINEERING

			UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
Unit No.	Name and Description of Construction Unit	No. of Units	Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C22	Clearing and Grubbing (as req.)	1	$ 735.30	$ 735.30	$ 1,470.60	$ 1,470.60	1	100%	$ 1,470.60			$ -
A1	Building envelope components (as req'd)	1	$ 141,072.00	$ 261,990.00	$ 403,062.00	$ 403,062.00	0.74	74%	$ 298,460.00	0.22	22%	$ 87,260.00
A2	Interior components (as req'd)	1	$ 375,172.00	$ 202,015.00	$ 577,187.00	$ 577,187.00	0.32	32%	$ 187,238.42	0.02	2%	$ 11,000.00
A3	Temporary Enclosure (as req'd)	1	$ 14,117.00	$ 9,822.00	$ 23,939.00	$ 23,939.00	1	100%	$ 23,939.00			$ -
S1	Foundation, bldg footings, fdtn walls, trenches, slab, and engine fdtns (as req'd.)	1	$ 26,065.00	$ 26,065.00	$ 52,130.00	$ 52,130.00	1.00	100%	$ 52,130.00	0.20	20%	$ 10,426.00
S2	Foundation, Transformer Manhole (as req'd)	1	$ 26,065.00	$ 26,065.00	$ 52,130.00	$ 52,130.00			$ -			$ -
S3	Foundation, Exhaust Stacks (as req'd)	2	$ 13,032.00	$ 13,032.00	$ 26,064.00	$ 52,128.00	2	100%	$ 52,128.00			$ -
S4	Trench covers and associated steel supports (as req'd)	2	$ 13,032.00	$ 13,032.00	$ 26,064.00	$ 52,128.00			$ -			$ -
S5	Concrete masonry walls and masonry wall modification (as req'd)	1	$ 34,100.00	$ 34,100.00	$ 68,200.00	$ 68,200.00	1.00	100%	$ 68,200.00	0.07	7%	$ 4,774.00
S6	Installation of the floor opening, hoist, and hoist support structure (as req'd)	1	$ 8,823.00	$ 12,352.00	$ 21,175.00	$ 21,175.00	1	100%	$ 21,175.00	1	100%	$ 21,175.00
S7	Structural Steel and metal deck (as req'd)	1	$ 241,334.00	$ 606,373.00	$ 847,707.00	$ 847,707.00	0.90	90%	$ 762,903.69	0.14	14%	$ 115,800.00
M1	Plumbing System (as req'd)	1	$ 111,705.00	$ 208,811.00	$ 320,516.00	$ 320,516.00	0.71	71%	$ 228,613.00	0.12	12%	$ 36,900.00
M2	HVAC System, Office Area (as req'd)	1	$ 87,799.00	$ 154,176.00	$ 241,975.00	$ 241,975.00	0.62	62%	$ 150,827.99	0.06	6%	$ 14,000.00
M3	Building Ventilation System, Generation Plant (as req'd)	1	$ 40,000.00	$ 467,694.00	$ 507,694.00	$ 507,694.00	0.89	89%	$ 451,450.00	0.49	49%	$ 250,000.00
M4	Compressed Air System (as req'd)	1	$ 15,588.00	$ 38,235.00	$ 53,823.00	$ 53,823.00			$ -			$ -
M5	Engine Cooling System (as req'd)	2	$ 36,170.00	$ 61,323.00	$ 97,493.00	$ 194,986.00	0.80	40%	$ 78,300.00	0.80	40%	$ 78,300.00
M6	Engine Exhaust System (as req'd)	2	$ 23,294.00	$ 32,776.00	$ 56,070.00	$ 112,140.00	0.77	38%	$ 43,001.00	0.68	34%	$ 38,300.00
M7	Fuel System (as req'd)	1	$ 32,352.00	$ 21,470.00	$ 53,822.00	$ 53,822.00			$ -			$ -
M8	Urea System (as req'd)	1	$ 19,505.00	$ 26,176.00	$ 45,681.00	$ 45,681.00			$ -			$ -
E1	Control Panel Modifications (as req'd)	1	$ 3,529.00	$ 8,824.00	$ 12,353.00	$ 12,353.00	0.10	10%	$ 1,294.00			$ -
E2	Station service transformer installation (each)	1	$ 22,059.00	$ 20,588.00	$ 42,647.00	$ 42,647.00	0.42	42%	$ 17,800.00	0.25	25%	$ 10,700.00
E3	Switchgear room electrical equipment (as req'd)	1	$ 7,294.00	$ 22,941.00	$ 30,235.00	$ 30,235.00	0.15	15%	$ 4,400.00	0.15	15%	$ 4,400.00
E4	Generator room and roof electrical equipment (as req'd)	1	$ 17,647.00	$ 32,352.00	$ 49,999.00	$ 49,999.00	0.16	16%	$ 7,965.01	0.06	6%	$ 3,130.00
E5	Existing generation plant modifications (as req'd)	1	$ 5,882.00	$ 5,647.00	$ 11,529.00	$ 11,529.00	0.05	5%	$ 530.00	0.05	5%	$ 530.00

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE Labor	Material	L & M	Ext. Price L & M	WORK COMPLETED TO DATE (Including this Pay Period) Units Comp.	% Comp.	Value of Comp. Work	WORK COMPLETED THIS PERIOD Units Comp.	% Comp.	Value of Comp. Work
E6	Office building modifications (as req'd)	1	$ 23,529.00	$ 11,176.00	$ 34,705.00	$ 34,705.00	0.75	75%	$ 26,052.00	0.64	64%	$ 22,370.00
E7	Substation fence modifications (as req'd)	1	$ 5,294.00	$ 8,235.00	$ 13,529.00	$ 13,529.00			$ -			$ -
E8	Generation plant lighting and power (as req'd)	1	$ 66,176.00	$ 34,000.00	$ 100,176.00	$ 100,176.00	0.48	48%	$ 48,138.60	0.15	15%	$ 15,000.00
E9	Cable tray additions (as req'd)	1	$ 52,941.00	$ 26,471.00	$ 79,412.00	$ 79,412.00	0.26	26%	$ 21,000.00	0.26	26%	$ 21,000.00
E10	Grounding additions (as req'd)	1	$ 20,588.00	$ 10,118.00	$ 30,706.00	$ 30,706.00	0.07	7%	$ 2,000.00	0.07	7%	$ 2,000.00
E11	Neutral grounding reactors (each)	2	$ 7,353.00	$ 16,706.00	$ 24,059.00	$ 48,118.00			$ -			$ -
E12	Generator power cable 15 kV (3) 1/0 AWG Cu. (ft.)	380	$ 12.35	$ 42.35	$ 54.70	$ 20,786.00			$ -			$ -
E13	Generator neutral cable 15 kV (1) 1/0 AWG Cu. (ft.)	50	$ 10.00	$ 22.65	$ 32.65	$ 1,632.50			$ -			$ -
E14	Generator neutral cable 600 V (1) 1/0 AWG Cu. (ft.)	360	$ 5.60	$ 22.65	$ 28.25	$ 10,170.00			$ -			$ -
E15	Primary station service cable, 15 kV, (3) 1/0 Str. Al. (ft.)	210	$ 16.18	$ 47.35	$ 63.53	$ 13,341.30			$ -			$ -
E16	Secondary station service cable, 600 V, (4) #350 Str. Cu. (ft.)	150	$ 17.65	$ 48.82	$ 66.47	$ 9,970.50			$ -			$ -
E17	Secondary station service cable, 600 V, (4) #4/0 Str. Cu. (ft.)	75	$ 16.47	$ 46.77	$ 63.24	$ 4,743.00			$ -			$ -
E18	(4) Conductor #4/0, 4/C-4/0 (ft.)	60	$ 16.47	$ 46.77	$ 63.24	$ 3,794.40			$ -			$ -
E19	(4) Conductor #2/0, 4/C-2/0 (ft.)	60	$ 14.12	$ 43.00	$ 57.12	$ 3,427.20			$ -			$ -
E20	(4) Conductor #1/0, 4/C-1/0 (ft.)	60	$ 12.94	$ 41.00	$ 53.94	$ 3,236.40			$ -			$ -
E21	(4) Conductor #2, 4/C-2 VFD (ft.)	700	$ 7.06	$ 14.71	$ 21.77	$ 15,239.00			$ -			$ -
E22	(4) Conductor #4, 4/C-4 (ft.)	260	$ 5.88	$ 17.35	$ 23.23	$ 6,039.80			$ -			$ -
E23	(4) Conductor #4, 4/C-4 VFD (ft.)	380	$ 5.88	$ 17.35	$ 23.23	$ 8,827.40			$ -			$ -
E24	(4) Conductor #6, 4/C-6 (ft.)	120	$ 5.88	$ 16.30	$ 22.18	$ 2,661.60			$ -			$ -
E25	(4) Conductor #6, 4/C-6 VFD (ft.)	640	$ 5.88	$ 16.30	$ 22.18	$ 14,195.20			$ -			$ -
E26	(2) Conductor #8, 2/C-8 (ft.)	170	$ 3.53	$ 15.00	$ 18.53	$ 3,150.10			$ -			$ -
E27	(4) Conductor #8, 4/C-8 (ft.)	215	$ 4.71	$ 15.00	$ 19.71	$ 4,237.65			$ -			$ -
E28	(2) Conductor #12, 2/C-12 (ft.)	680	$ 3.53	$ 12.00	$ 15.53	$ 10,560.40			$ -			$ -
E29	(3) Conductor #12, 3/C-12 (ft.)	5,685	$ 3.53	$ 14.71	$ 18.24	$ 103,694.40			$ -			$ -

PAY ESTIMATE No. 7
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

For Period From: 3/31/2024 To: 4/30/2024
Contractor: Wilcon Construction Services LLC
Bid Date: August 9, 2023

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE Labor	UNIT PRICE Material	UNIT PRICE L & M	Ext. Price L & M	WORK COMPLETED TO DATE (Including this Pay Period) Units Comp.	% Comp.	Value of Comp. Work	WORK COMPLETED THIS PERIOD Units Comp.	% Comp.	Value of Comp. Work
E30	(4) Conductor #12, 4/C-12 (ft.)	450	$ 4.71	$ 16.71	$ 21.42	$ 9,639.00			$ -			$ -
E31	(2) Conductor #14, 2/C-14 (ft.)	3,810	$ 2.36	$ 12.06	$ 14.42	$ 54,940.20			$ -			$ -
E32	(12) Conductor #14, 12/C-14 (ft.)	1,420	$ 8.24	$ 12.06	$ 20.30	$ 28,826.00			$ -			$ -
E33	(2) Conductor #16 Shielded, 2/C-16S (ft.)	780	$ 2.36	$ 9.65	$ 12.01	$ 9,367.80			$ -			$ -
E34	(3) Conductor #16 Shielded, 3/C-16S (ft.)	640	$ 2.95	$ 3.35	$ 6.30	$ 4,032.00			$ -			$ -
E35	Cat 6 cables (as req'd)	1	$ 206.00	$ 2,530.00	$ 2,736.00	$ 2,736.00			$ -			$ -
G1	General conditions (as req'd)	1	$ 438,812.00		$ 438,812.00	$ 438,812.00	0.50	50%	$ 219,450.64	0.06	6%	$ 26,400.00
G2	Mobilization (as req'd)	1	$ 74,143.00		$ 74,143.00	$ 74,143.00	1	100%	$ 74,143.00			$ -
G3	General construction allowance (as req'd.)	1	$ 100,000.00		$ 100,000.00	$ 100,000.00			$ -			$ -

TOTAL CONTRACT PRICE: $5,563,762.48

TOTAL TO DATE: $3,139,236.86

CONTRACT TOTAL THIS PERIOD: $774,565.00

WILCON CONSTRUCTION SERVICES PHONE 507-375-5464
P.O. BOX 502 FAX 507-375-4707
ST. JAMES MN, 56081

NAME OF PROJECT: WDG023 Generation Addition Revised 5.16.24
PROPOSAL REQUEST #: 6 DATE 4.29.24
DESCRIPTION OF CHANGE: Omit IMP's & Add PacClad With Insulation - Z clips
Time Extension 0

DIRECT COSTS	UNITS	RATE	COST	
	0	$60.00	0.00	
Labor: Coordination by Project Mgr	2	$105.00	210.00	5%
LABOR: Coordination by Job Sup	3	$80	240.00	5%
TRAVEL TIME	0	60	0.00	
MILEAGE	0	0.4	0.00	
SUBSISTENCE	0	2.5	0.00	
INSPECTION FEE AND TESTING	0	0	0.00	
EQUIPMENT RENTAL	0	0	0.00	
TOOL RENTAL	0	35	0.00	
BLADE USE	0	0.5	0.00	
LIFT RENTAL PER WEEK	0	650	0.00	
CLEAN-UP	0	40	0.00	
OTHER	0	40	0.00	
BOND	0	0%	0.00	
ELECTRICITY	0	0.00%	0.00	
WATER	0	0%	0.00	
DUMPSTER	0	0.00%	0.00	
HEAT	0	0%	0.00	
TELEPHONE	0	0%	0.00	
TOTAL INDIRECT COSTS			450.00	
IMP Material Credit	1		-27,675.50	5%
PacClad Box Rib Material	1		15,977.35	15%
Above pricing includes insulation material			0	
Remiers Add Labor For Install			2500	5%
			0	
			0	
			0	
			0	
			0	
TOTAL FROM DIVISIONS			-9198.15	
TOTAL ADDED MATERIAL COSTS			$ 15,977.35	
TOTAL GC & ADDED MATERIAL COSTS			$ 15,977.35	
CO MARKUP ON ADDED MATERIAL COSTS			$ 1.15	15% MU
TOTAL ADD FROM SUPPLIERS			$ 18,373.95	
TOTAL GC COSTS			$ 450.00	
TOTAL DEDUCTED MATERIAL + ADDED SUB COSTS			$ (25,175.50)	
CO MARKUP ON DEDUCTED MATERIAL COSTS			1.05	5%MU
TOTAL AMOUNT ON DEDUCTED MATERIAL			($25,962)	
TOTAL AMOUNT OF CHANGE ORDER			$ (7,588)	

WILCON CONSTRUCTION SERVICES	John Hoffman	5.16.24
Approved Owner / Architect		

ZIEGLER
COMPANIES
8050 County Rd 101
Shakopee, MN 55379-9764

Minnesota	800-352-2812
Iowa	800-342-7002
Missouri	800-342-7002
Wisconsin	800-342-7002

Invoice

Invoice	PSIN000001491
Date	4/30/2024
Account #	9696600
Page	2 / 2

Sold To CITY OF WINDOM
444 9TH ST PO BOX 38
WINDOM, MN 56101

Ship To Windom Power Plant
1105 1ST AVE N
WINDOM, MN 56101-1564

Salesman	**PO #**	**Project #**	**Date**	**Terms**
Mark Reuter	Jason Sycora	PROJ00000834	4/30/2024	AR - Net 20 Days

ORD	**SHP**		**Description**		**Total**
	1.00	pcs	EPGDEFTANK **PET003017J**	EQ0063966	

Invoice amount	3,121,767.00
Tax	0.00
Total	**$3,121,767.00**

PAY ESTIMATE No. 10
CONSTRUCTION OF A TRUCK GARAGE ADDITION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425306

For Period From: 01/31/2024 To: 03/18/2024
Contractor: Wilcon Construction Services LLC
Bid Date: May 4, 2023

DGR ENGINEERING

SUMMARY

VALUE OF WORK COMPLETED TO DATE		$1,410,008.95
LESS RETAINAGE...(5%)		
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT		$1,410,008.95
LESS ESTIMATES PREVIOUSLY APPROVED	Pay Estimate No. 1	$346,137.50
	Pay Estimate No. 2	$95,077.10
	Pay Estimate No. 3	$249,154.30
	Pay Estimate No. 4	$31,806.95
	Pay Estimate No. 5	$185,802.87
	Pay Estimate No. 6	$224,916.14
	Pay Estimate No. 7	$147,869.02
	Pay Estimate No. 8	$33,151.38
	Pay Estimate No. 9	$22,045.94
	Pay Estimate No. 10	
	Pay Estimate No. 11	
	Pay Estimate No. 12	
TOTAL AMOUNT DUE THIS ESTIMATE		$74,047.75

ORIGINAL CONTRACT PRICE	$1,422,793.95
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)	$1,410,008.95
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT	$1,410,008.95
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT	
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT	100%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By ______________________ Date ______________

CERTIFICATE

THE AMOUNT OF $74,047.75 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By ______________________

Title ______________________

Date ______________________

DGR ENGINEERING, Engineer

By ______________________

Title ______________________

Date ______________________

PAY ESTIMATE No. 10
CONSTRUCTION OF A TRUCK GARAGE ADDITION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425306

For Period From: 01/31/2024 To: 03/18/2024
Contractor: Wilcon Construction Services LLC
Bid Date: May 4, 2023

DGR ENGINEERING

			UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
Unit No.	Name and Description of Construction Unit	No. of Units	Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C1	Excavation and Embankment (cu. yd.)	500	$ 81.25		$ 81.25	$ 40,625.00	500	100%	$ 40,625.00			$ -
C2	12" granular building fill (tons)	575	$ 33.75	$ 12.50	$ 46.25	$ 26,593.75	575	100%	$ 26,593.75			$ -
C3	12" Subgrade Preparation (sq. yd.)	900	$ 11.25		$ 11.25	$ 10,125.00	900	100%	$ 10,125.00			$ -
C4	7" PCC Surfacing (sq. yd.)	125	$ 43.62	$ 49.50	$ 93.12	$ 11,640.00	125	100%	$ 11,640.00			$ -
C5	Pavement Removal (sq. yd.)	250	$ 28.75		$ 28.75	$ 7,187.50	250	100%	$ 7,187.50			$ -
C6	12" Class 5 Surfacing (tons)	600	$ 25.00	$ 16.25	$ 41.25	$ 24,750.00	600	100%	$ 24,750.00			$ -
C7	PVC Water Service (ln. ft.)	115	$ 70.00	$ 7.50	$ 77.50	$ 8,912.50	115	100%	$ 8,912.50			$ -
C8	6" SDR-26 PVC Santitary Sewer Service (ln. ft.)	65	$ 142.50	$ 20.00	$ 162.50	$ 10,562.50	65	100%	$ 10,562.50			$ -
C9	8" PVC Roof Drain (ln. ft.)	202	$ 85.00	$ 20.00	$ 105.00	$ 21,210.00	202	100%	$ 21,210.00			$ -
C10	4" Perforated Subdrain (ln. ft.)	225	$ 8.75	$ 10.00	$ 18.75	$ 4,218.75	225	100%	$ 4,218.75			$ -
C11	Curb Stop w/ box (ea.)	1	$ 1,250.00	$ 2,500.00	$ 3,750.00	$ 3,750.00	1	100%	$ 3,750.00			$ -
C12	Sanitary Sewer Cleanout (ea.)	1	$ 1,025.00	$ 750.00	$ 1,775.00	$ 1,775.00	1	100%	$ 1,775.00			$ -
C13	Storm Sewer Cleanout (ea.)	3	$ 1,125.00	$ 1,375.00	$ 2,500.00	$ 7,500.00	3	100%	$ 7,500.00			$ -
C14	Connect to Existing Sanitary Service Tee (ea.)	1	$ 4,282.50	$ 312.50	$ 4,595.00	$ 4,595.00	1	100%	$ 4,595.00			$ -
C15	Corporation Stop (ea.)	1	$ 1,015.00	$ 1,125.00	$ 2,140.00	$ 2,140.00	1	100%	$ 2,140.00			$ -
C16	Connect to Existing Storm Outlet (ea.)	1	$ 1,093.75	$ 437.50	$ 1,531.25	$ 1,531.25	1	100%	$ 1,531.25			$ -
C17	Pipe Bollards (ea.)	4	$ 391.00	$ 984.00	$ 1,375.00	$ 5,500.00	4	100%	$ 5,500.00			$ -
C18	Silt Fence (ln. ft.)	250	$ 5.00	$ 1.25	$ 6.25	$ 1,562.50	250	100%	$ 1,562.50			$ -
C19	SWPPP compliance (ea.)	1	$ 6,400.00	$ 3,125.00	$ 9,525.00	$ 9,525.00	1.00	100%	$ 9,525.00			$ -
C20	Seeding, Fertilizing and Mulching (as req.)	1	$ 4,500.00	$ 2,125.00	$ 6,625.00	$ 6,625.00	1	100%	$ 6,625.00			$ -
C21	Clearing and Grubbing (as req.)	1	$ 6,125.00		$ 6,125.00	$ 6,125.00	1	100%	$ 6,125.00			$ -
M22	Building Core-out & Disposal	1,780	$ 31.25		$ 31.25	$ 55,625.00	1,780	100%	$ 55,625.00			$ -
M23	6" Granular Fill (cu. yd.)	150	$ 40.00	$ 12.50	$ 52.50	$ 7,875.00	150	100%	$ 7,875.00			$ -
M24	Embankment Borrow (cu. yd.)	1,630	$ 42.50	$ 12.50	$ 55.00	$ 89,650.00	1,630	100%	$ 89,650.00			$ -

PAY ESTIMATE No. 10
CONSTRUCTION OF A TRUCK GARAGE ADDITION
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425306

For Period From: 01/31/2024 To: 03/18/2024
Contractor: Wilcon Construction Services LLC
Bid Date: May 4, 2023

DGR ENGINEERING

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE Labor	Material	L & M	Ext. Price L & M	WORK COMPLETED TO DATE (Including this Pay Period) Units Comp.	% Comp.	Value of Comp. Work	WORK COMPLETED THIS PERIOD Units Comp.	% Comp.	Value of Comp. Work
A1	New wood-framed builidng (as req'd)	1	$ 154,412.00	$ 368,000.00	$ 522,412.00	$ 522,412.00	1.00	100%	$ 522,412.00			$ -
S1	Foundation, building (as req'd.)	1	$ 31,894.00	$ 22,605.00	$ 54,499.00	$ 54,499.00	1	100%	$ 54,499.00			$ -
S2	Concrete floor, building (as req'd)	1	$ 26,725.00	$ 36,496.00	$ 63,221.00	$ 63,221.00	1	100%	$ 63,221.00			$ -
M1	Plumbing system, building (as req'd.)	1	$ 12,500.00	$ 35,625.00	$ 48,125.00	$ 48,125.00	1.00	100%	$ 48,125.00			$ -
M2	HVAC system, building (as req'd.)	1	$ 12,500.00	$ 64,360.00	$ 76,860.00	$ 76,860.00	1.00	100%	$ 76,860.00			$ -
M3	Fuel System (as req'd)	1	$ 15,000.00	$ 43,798.00	$ 58,798.00	$ 58,798.00	1.00	100%	$ 58,798.00			$ -
G1	Mobilization (as req'd)	1	$ 38,200.00	$ 46,500.00	$ 84,700.00	$ 84,700.00	1	100%	$ 84,700.00			$ -
G2	General construction allowance (as req'd.)	1	$ 50,000.00		$ 50,000.00	$ 50,000.00	0.74	74%	$ 37,215.00	0.07	7%	$ 3,734.00
ALTERNATE ADDER #1												
AC1	7" PCC Surfacing (sq. yd.)	805	$ 29.70	$ 40.34	$ 70.04	$ 56,382.20	805	100%	$ 56,382.20			$ -
ALTERNATE ADDER #2												
AA2	Standing seam roof system (as req'd)	1	$ 12,500.00	$ 25,693.00	$ 38,193.00	$ 38,193.00	1	100%	$ 38,193.00			$ -

TOTAL CONTRACT PRICE: $1,422,793.95 TOTAL TO DATE: $1,410,008.95 CONTRACT TOTAL THIS PERIOD: $3,734.00